

EAST CLEVELAND MUNICIPAL COURT

2007 ANNUAL REPORT

**SANDRA L. WALKER
PRESIDING AND ADMINISTRATIVE JUDGE**



SERVING:

THE CITY OF EAST CLEVELAND

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Presiding & Administrative Judge Sandra L. Walker

The East Cleveland Municipal Court gratefully
acknowledges the service of its former judges:

Honorable Stanton Addams

Honorable James M. DeVinne

Honorable Fred M. Mosely

Honorable Una H.R. Keenon



THE EAST CLEVELAND MUNICIPAL COURT
SANDRA L. WALKER, JUDGE



March 31, 2008

The Cuyahoga County Commissioners
Mayor Eric J. Brewer
The Council of the City of East Cleveland

Re: East Cleveland Municipal Court's 2007 Annual Report

Dear Commissioners, Mayor and Council Members:

Enclosed is the 2007 Annual Report of the East Cleveland Municipal Court which summarizes the court's finances and caseload as required by Ohio Revised Code Section 1901.14(A)(4). This report also describes the daily operations of the clerk of court which includes the small claims/civil division and the traffic/criminal division, and the probation department.

As you are aware, this is my second year as the presiding and administrative judge of the East Cleveland Municipal Court. The court has continued to function efficiently and effectively with a lean staff consisting of 14 full-time employees which include the Judge and 2 part-time magistrates which equals 1 full-time position. The employees' names and biographical information are listed later in this report.

During 2007, 4,692 cases were filed, 331 cases were reactivated and 597 cases were pending from 2006 for a total of 5,620 cases which resulted in a total collection of \$1,060,965.69 in fines, fees and costs. There were 5,031 cases terminated in 2007 leaving 589 pending cases as of December 31, 2007 to be resolved in 2008.

The court has renewed the contract with the collection agency, Capital Recovery, Inc., in order to continue increasing the collection of outstanding fines and costs. Recent laws permit collection companies to recover 100% of delinquent fines, fees and costs owed to courts. Only after all of the moneys are recovered does Capital Recovery collect the costs of its services as an additional charge to the debtor. Therefore, there is no cost to the court or loss of outstanding revenue. The court discovered that when defendants were given time to pay due to their financial circumstances that they would not comply with the payment agreements. Therefore the court instituted payment hearings on the fourth Friday of the each month which increased compliance of the payment agreements and reduced the issuance of warrant blocks, license forfeitures and referrals to the collection agency. Defendants that were unable to pay their fines and costs were referred to the Community Service Work Program (CSWP) and were assigned to the Court, various departments in the City, churches and nonprofit organizations.

Even though this has increased the workload of the court's staff, it was necessary to increase collections during the sluggish economy in northeast Ohio. The CSWP generated \$24,059.00 from 3,437 hours of service (see Probation Report). Enclosed are comparison charts for 2006 and 2007 caseloads and finances.

The physical conditions of the areas assigned to the court are in needs of plastering and painting, new or repaired ceiling lights, new carpet and/or floor tile, replacement of furniture, signage, file room and storage space and etc. A few of these physical conditions have been corrected and will continue to improve over 2008. These physical conditions are throughout the city hall and other city buildings. There is no building security except for the security of the courtroom by the bailiffs. The security of the building was evaluated by the Ohio Supreme Court's Security Services Manager in August, 2006 with many recommendations including the building a new facility. Some of the recommendations have been completed. The Ohio Supreme Court's Security Services donated security video cameras, monitor and recorder, which were installed in the courtroom and hallway. A grant proposal was submitted to the State of Ohio for money to increase the security inside and outside of City Hall, but unfortunately it was denied. The court will continue applying for grants to improve conditions of the Court and City Hall.

The court continued to improve its computer technology by the installation of a digital recording system, which reduced the storage space for tapes, increased the quality of the recording, reduced time, reduced personnel, gave direct control of the recording to the Judge, eliminated dead space on the recording and eliminated the travel time for court reporters transcribing hearings, since the recording of the hearing is burned to a CD and mailed directly to them. Now during a jury trial, this new digital recording system allows the Judge and the attorneys to have a side bar on the record in the Judge's Chamber without requiring the Jurors to leave the courtroom and return to the Jury Room on the second floor. The recording of the hearings/trials are stored on the hard drive and backed up on a separate server. The court main server was replaced and the court computers were rotated and/or replaced in accordance with the maintenance schedule.

The court continued to develop and update forms and procedures to increase the court's efficiency. The court continued to find solutions to address the issue of storage of court files, since the recent laws require that the court files be retained for 50 years. Currently, the court is paying to have the old court files stored offsite. The newer court files are stored in a converted file room in the Criminal Clerk's office which has increased the court's efficiency and reduced the number of misplaced court files.

The court has established a partnership with the Cleveland Municipal Court's "Get on Track Program" (GOT) in September, 2006. This program allows probationers to attain High School diploma, G.E.D. or occupational training, find and maintain employment, attain and maintain valid driver's license and insurance, complete a community service project and increase self esteem through group motivational sessions. This program makes it more efficient for the probation officers to carry-out the orders of the court.

The court has established a partnership with Shaw High School for students in the Criminal Justice Program and the Street Law Program to get court experience in the newly developed program called J.U.S.T.I.C.E. which stands for Junior Understudy Simulation Training Internship for Court Experience. The students in the Criminal Justice Program received court experience as a junior bailiff on Wednesday and Thursdays during the school year. During the summer, 2 students were placed in the court for 6 weeks through the Youth Opportunities Unlimited Program. They worked 25 hours per week receiving experience in the Bailiff Department, Clerk Department and the Probation Department. Judge Walker served as one of the legal advisors for the Shaw High School Mock Trial Teams and opened the courtroom on weekends and evenings for practice sessions. See brochure at end of statistical comparisons.

East Cleveland Municipal Court thanks Mayor Eric J. Brewer, Chief Ralph Spotts, and Law Director Almeta Johnson along with their capable staffs. We look forward to the continued support and cooperation received from the municipal officials and personnel. Without their dedication and professionalism this court would not be able to accomplish its goals of continued high quality judicial service.

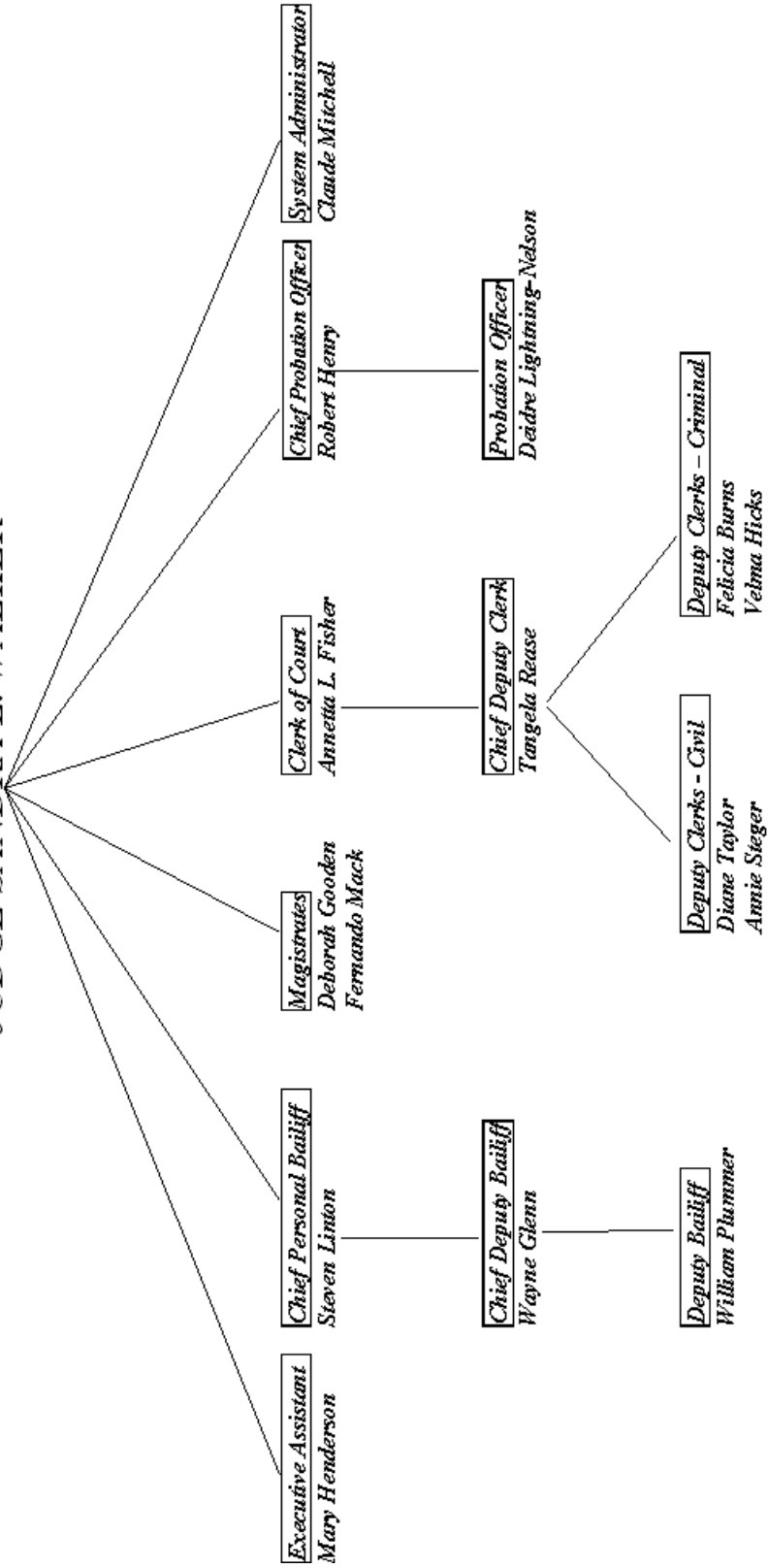
Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sandra L. Walker". The signature is fluid and cursive, with the first name "Sandra" being the most prominent.

Sandra L. Walker
Presiding and Administrative Judge

COURT'S ORGANIZATIONAL CHART

**EAST CLEVELAND MUNICIPAL COURT
JUDGE SANDRA L. WALKER**



CLERK OF COURT

ANNETTA L. FISHER

CLERK OF COURT'S REPORT

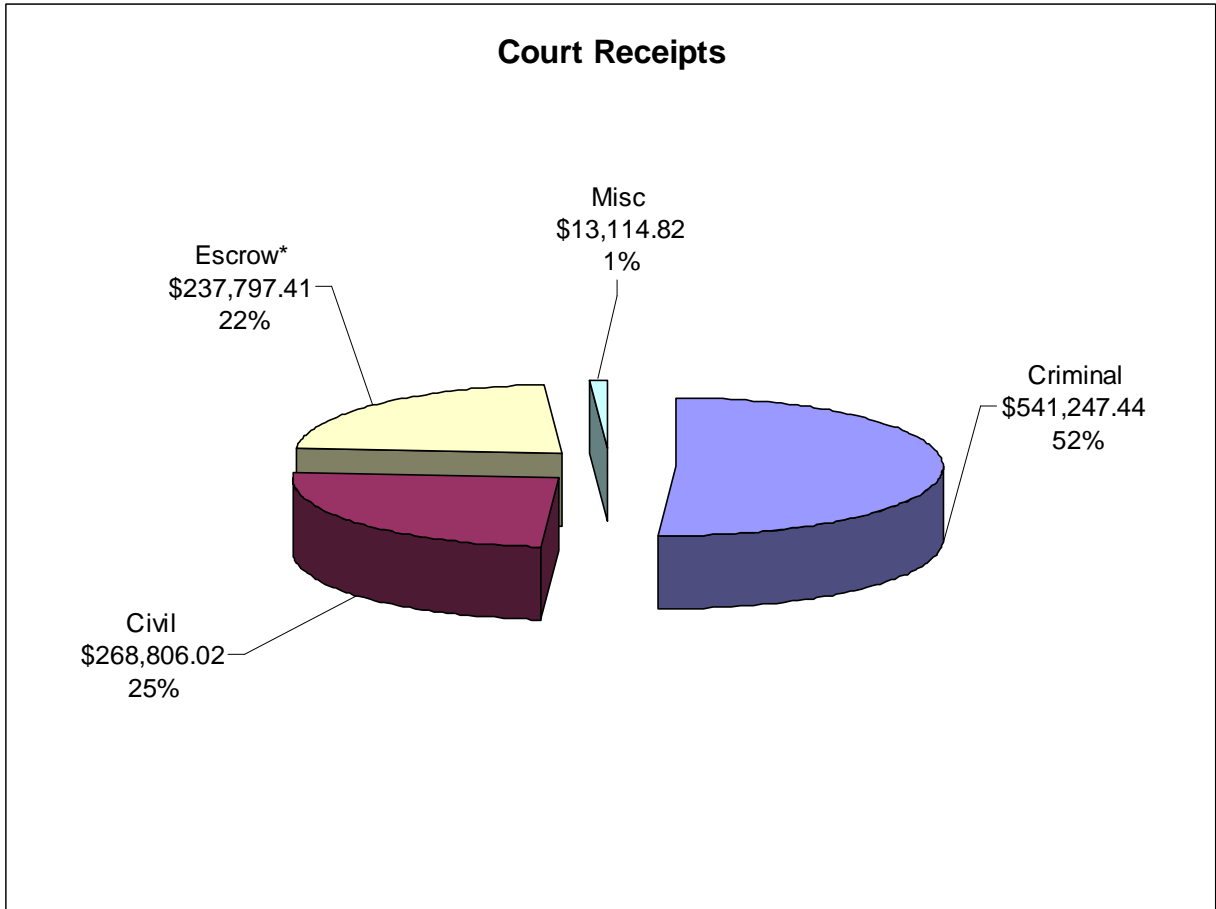
The purpose of this report is to inform the public of the operations of the clerk's departments in 2007, and communicate its future plans. State law mandates that this department collect and disburse moneys and maintain the records of the court. This department responds to the state auditor, the Ohio Supreme Court, the Ohio Bureau of Motor Vehicles, the City of East Cleveland, attorneys, prosecutors, litigants and law enforcement agencies.

FISCAL MATTERS

The clerk's department is responsible by law for receiving and collecting all moneys payable to the court. Moneys payable to the court are received as fines on traffic and criminal cases, judgment payments, garnishment payments on civil cases, eviction cases, small claim cases, contract cases, state fees and court costs on all types of cases. The court is a mere repository that receives the funds and subsequently disburses them to the city, the county, the state and the proper individuals according to law.

MONEYS COLLECTED

In 2007, the court collected \$1,060,965.69 in court costs, fines, county and state fees. This includes \$274,450.02 in court costs from civil and small claims actions, \$554,092.26 in court costs and fines from traffic and criminal cases. The court also collected \$232,423.41 in garnishment and judgment payments associated with civil cases. The graphs below shows the moneys collected in year 2007 including the amounts related to garnishments and judgment payments.



*Escrow: Garnishments, Trusteeships & Rent Deposits
 ** Misc., Weddings, Probation Fees, Confiscated Cell Phones

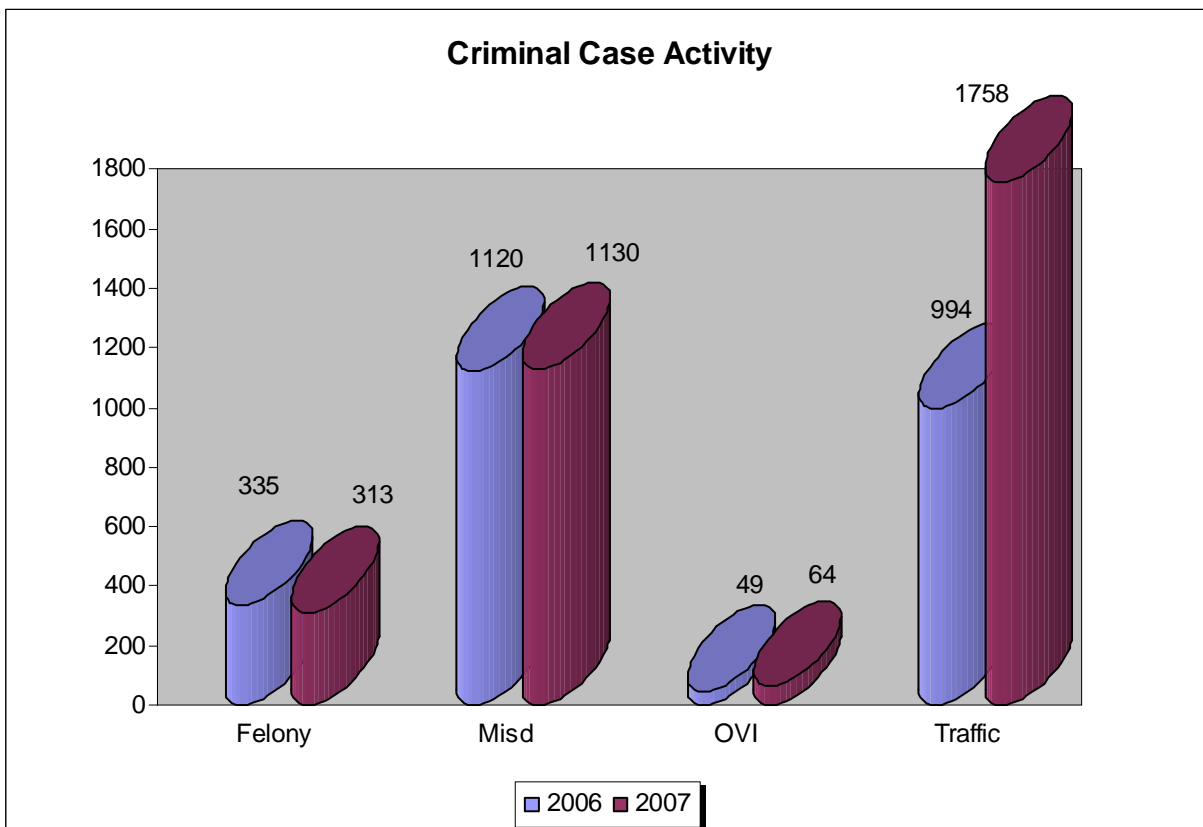
\$1,060,965.69 Total Receipts

CASES FILED

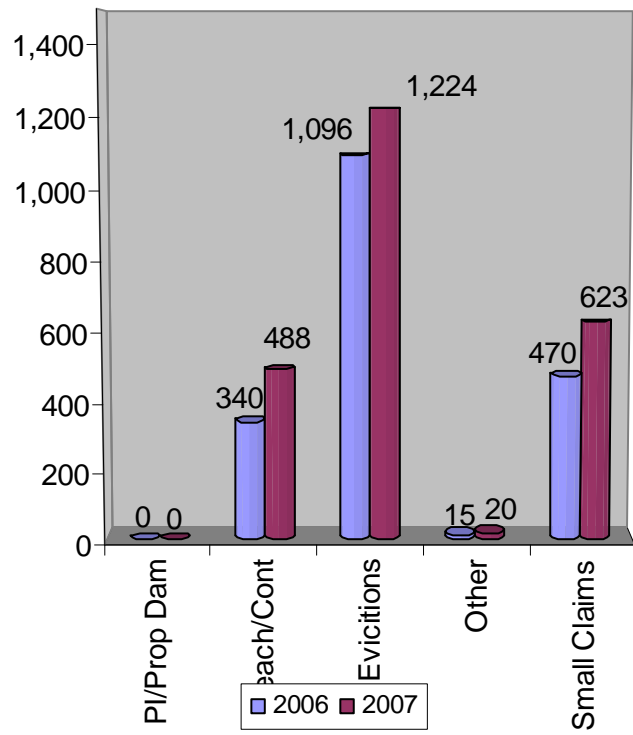
The amount of money which comes into the court is directly related to the number of cases filed. For example, the court collects fines and associated costs only on criminal and traffic cases that are filed in the court. The court also collects civil and small claims costs.

The total number of cases filed in 2007 was 4,692 and 331 cases were reactivated which was an increase of 500 cases from 2006. There were 597 pending cases from 2006. Although, the total case filings increased slightly by 10% from 2006, the revenues collected jumped by a healthy 18% which was partly due to the collection agency and the increase in fines and costs.

COMPARISON OF NUMBER OF NEW CASES FILED BY YEAR



Civil Case Activity



MONEYS DISTRIBUTED

The manner of disbursement of court moneys as established by statute is followed by this court. Fines and costs were distributed to the City of East Cleveland as well as the miscellaneous income from the Computer Fund and the Special Project Fund; fines and fees were distributed to the State of Ohio and Cuyahoga County. An additional portion of court costs paid by litigants was directed into special fund accounts which are the Special Project Fund and Computer Fund. Moneys from civil garnishment or judgment payments were paid to the appropriate judgment creditors.

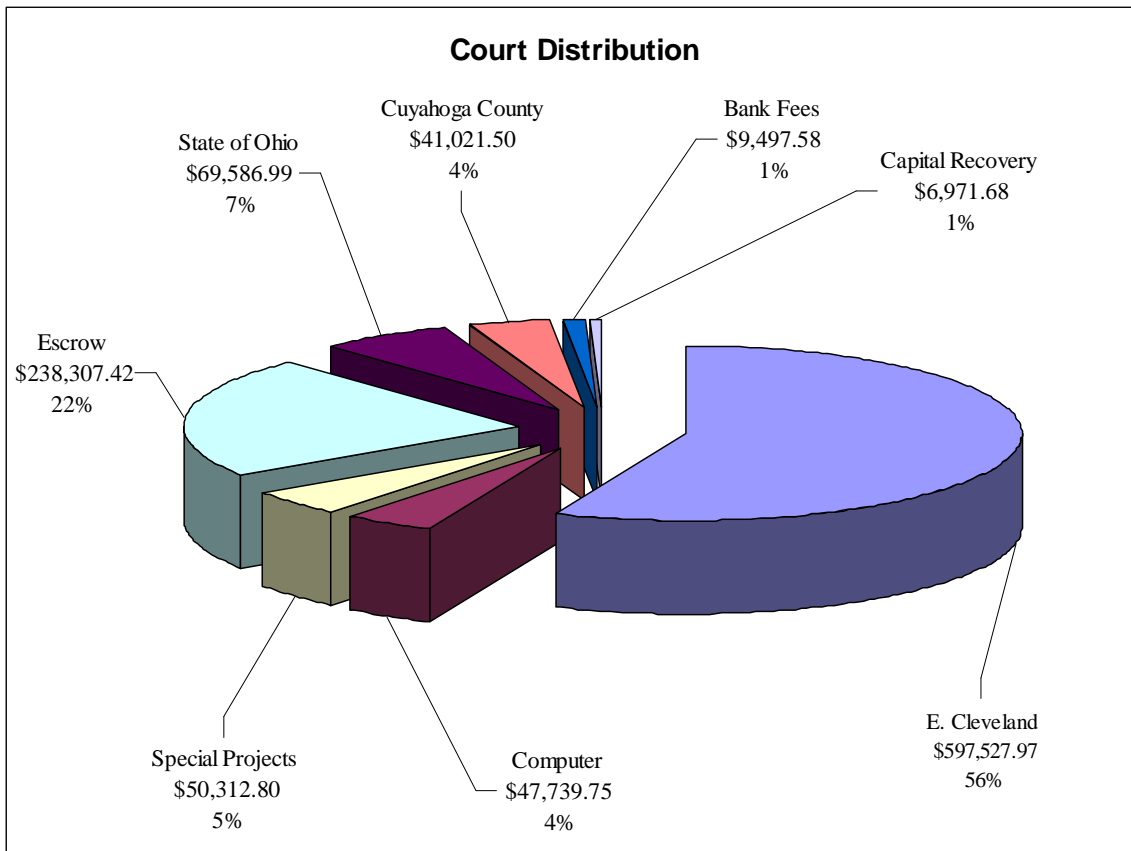
Moneys were distributed to the City of East Cleveland as follows:

Civil	\$194,853.23
Criminal	\$311,388.52
Computer Fund	\$ 47,739.75
Special Project Fund	\$ 50,312.80
Bond Forfeitures	\$ 32,929.90
Probation Fees	\$ 12,624.82
Indigent Funds	\$ 6,986.50
Weddings	\$ 270.00
Cell Phones	\$ 220.00
Unclaimed Funds	\$ 38,745.00

Revenue was distributed to the State of Ohio and the County of Cuyahoga in accordance with law. The sum of \$46,123.00 for fines and state fees were sent to the state to increase Ohio's general fund and to pay for various state programs. Fines were generated from criminal, traffic and seat belt offenses charged under the Ohio Revised Code. This court is mandated to collect and distribute to Ohio various fees which support the state's Victims of Crime and Crime Stoppers programs. An additional sum of \$23,463.99 was collected as required on civil and small claims case filings for the Ohio's Legal Aid program. Unfortunately, East Cleveland Municipal Court receives no benefit from this distribution because Legal Aid does not provide attorneys for defendants charged in Cuyahoga County's suburban municipal courts. The additional mandatory fees were collected from criminal/traffic cases to support the Cuyahoga Regional Information System (CRIS) in the sum of \$4,746.00, Crime Stoppers in the sum of \$1,027.00, Criminal/Violations Bureau in the sum of \$35,052.00 and the County Law Library in the sum of \$196.50.

The following chart illustrates the distribution of fines, costs, and fees collected.

2007 DISTRIBUTION OF MUNICIPAL FINES, STATE FINES, FEES, & COURT COSTS



*Escrow: Garnishments, Trusteeships & Rent Deposits

\$1,060,965.69 Total Distributed

FISCAL CONSTRAINT

The court is striving to become self-supporting. To this end and as permitted by statute, the court charges fees to fund special accounts which are the Court Computer Legalize Fund and Court Special Project Fund. These funds assist in maintaining the court's case management system, court and clerk computers and networking systems, training, facility upgrades and etc.,

There are thousands of fines and costs that have been outstanding for many years. The contract with Capital Recovery, Inc. will assist in the collection of those fines and costs. The payments of fines and costs were made easier by adding the credit card processing terminals and the ability to pay by telephone. Payment by the internet is being investigated.

The costs of postage, utilities, gas, supplies and etc., have increased. The clerk and the court will continue to review the fines and costs and determine whether an increase will be necessary in the future. Efforts are continuously made to decrease costs, to increase efficiencies and productivity.

RECORDS MANAGEMENT AND PUBLIC SERVICE

The Clerk of Court is statutorily responsible for proper maintenance of court records in addition to collecting and disbursing moneys. Year 2007 was challenging for record retention as the court's records were and continue to be in several locations in the city. These records must be located and organized. A plan is being established to address this problem in 2008. This project will take several years.

Record retention was the subject of litigation in Ohio and the Ohio legislature responded by passing a law in 2006 that will require courts to preserve files much longer than before. For example, the length of retention required for a closed D.U.I. case file had been 7 years. The new law required retention of a D.U.I. case for 50 years. Retention of first through fourth degree misdemeanor traffic files have been expanded from 5 to 25 years. Criminal misdemeanors must be kept for 50 years under the new law. This new law poses a considerable challenge to secure adequate accessible storage facilities for every court in Ohio. Offsite storage is a necessity that will cause costs for space rental and retrieval services to increase.

PROBATION DEPARTMENT

**ROBERT L. HENRY, III
CHIEF PROBATION OFFICER**

CHIEF PROBATION OFFICER'S REPORT

The probation department is staffed with two full-time probation officers. These officers are responsible for a wide range of tasks which include conducting critical pre-sentence investigations, preparing reports on criminal and serious traffic matters and general supervising of defendants' involvement in many court-ordered programs. The department provides assistance in placement of chemically dependent and mentally disturbed defendants in community-based programs that provide treatment. The officers monitor attendance of violent defendants in anger management and anti-abuse education programs, direct victims of crime to appropriate support services, and refer indigent defendants to community service work sites where they may work off outstanding fines.

Historically, offenders were typically sentenced to at least six months of active probation, some for one to three years, and ordered to complete domestic violence, anger management, parenting and/or individualized counseling programs. Many were also ordered to obtain assessments and follow any treatment plans recommended (including taking medication as prescribed), to maintain employment or school/GED enrollment, and to refrain from consuming alcohol and/or non-prescription drugs. Mental health issues remain a prevalent fact in many situations, therefore the probation officers network extensively with the Cuyahoga County Mental Health Court Initiative and Recovery Resources in 2007 to obtain quality assessments, recommendations and services for mentally ill defendants. The East Cleveland Domestic Violence Program continues to work closely with the probation department and the court.

The Probation Department works closely with the Cleveland Municipal Court's "Get on Track Program" (GOT). This program allows probationers to attain high school diploma, G.E.D. or occupational training, find and maintain employment, attain and maintain valid driver's license and insurance, complete a community service project and increase self esteem through group motivational sessions.

The Cuyahoga County Jail generally refuses to accept misdemeanor prisoners sentenced to serve time by municipal courts. Therefore, the court continued to utilize the electronically monitored home arrest program to provide a viable alternative to incarceration. This program allows part or all of a jail sentence to be served at home under electronic supervision. Defendants in this program are responsible for the program costs.

ANNUAL STATISTICS

	<u>2006</u>	<u>2007</u>
Total Number of Probationers Supervised:	447	835
Terminated Cases:	64	201
End of Year Caseload as of December 31:	383	634
Total Active Cases:	360	580
Total Inactive Cases:	23	54
<u>Length of Probation:</u>		
Six to Nine Months:	108	94
Twelve Months:	157	246
Eighteen Months:	4	10
Twenty Four Months:	27	83
Thirty Six Months:	1	3
<u>Gender:</u>		
Female:	84	99
Male:	213	337
<u>Ethnicity:</u>		
Black:	292	426
White:	5	6
Hispanic:	0	0
Asian Descent:	0	2
Arabic American:	0	2
<u>Total Number Of Various Reports</u>		
Pre-Sentence Investigation Reports:	150	27
Status Hearings:	39	82
Probation Violation Hearings:	29	246
Expungement Hearings:	1	3
Restitution Cases:	17	18

	<u>2006</u>	<u>2007</u>
<u>Types of Offenses: (10 or more charges)</u>		
Aggravated Menacing	13	16
Assault/Aggravated Assault	29	35
Criminal Damaging or Endangering		16
Criminal Trespass/Criminal Tools		11
Depositing Other Waste on Public/Private Property		10
Disorderly Conduct	36	42
Domestic Violence	73	76
Driving Under the Influence	20	34
Driving Under Suspension		49
Drug Paraphernalia	10	10
Drug Possession/Drug Abuse Instrument	18	14
Loitering for Solicitation		10
Intoxication	10	11
Theft		16

Probation Conditions and Program Referrals:

Advance Parenting	2	0
AA/MA/NA	25	35
Alzheimer's Informational Session		1
Anger Management	144	218
Anti Theft Program	2	8
Book Report (Coming of Age)	1	
Become Reinstated with BMV		12
Carrying Conceal Weapon Class		6
Children & Family Services	2	2
Continue College		2
Driver's Intervention	15	17
Drug/Alcohol Assessment	103	105
Drug Treatment		25
Establish Child Support Order		1
Employment Maintained	3	18
Employment Obtained	15	72
GED Obtained	11	21
Get on Track Program		16
House Arrest		1
High School Diploma Obtained	3	4
Life Skills	15	2

Marital Counseling	2	1
Mental Health Treatment	15	15
No Contact Order		69
Parenting Classes	6	3
Pre-Marital Counseling	1	0
Remedial Driving Class		3
Recovery Resources	15	17
Report (research) on Marijuana	1	0
Restitution	18	18
Veteran Administration	1	3
Vocational Training	2	0
Victim's Group		4

Community Service Work Program (CSWP):

The East Cleveland Municipal Court Community Services component has been a tremendous asset to the various departments for the City of East Cleveland.

The program has provided assistance to the following departments:

- Community Development
- Court
- Fire Department
- Helen S. Brown Senior Center
- IT Department
- Lands & Buildings
- Parks & Recreation
- Service Department
- Vital Statistics

In addition to the service provided to the various departments, assistance has also been given to the following city council members in their annual clean up events: Councilors Mildred Brewer, Joy Jordan, Gary Norton and Barbara Thomas.

The program provided assistance to residents, Ms. Pinkston and the New Birth Church in cleaning up Foresthill Park for their annual festival.

In 2007 a relationship was established with the Court Community Service Organization of Cuyahoga County. The probationers were referred to this organization and they were placed back in the East Cleveland Community as needed. This organization assisted the Probation Department in managing and tracking our community service referrals. This partnership allowed the City of East Cleveland to benefit from an increase of community service hours.

In closing, the Community Service Work Program documented a total of 3,437 hours, which equates to \$24,059.00 in savings via the community service efforts, at a rate of \$7.00 per hour.

The CSWP benefited nonprofit organizations and churches, in addition to the Court and the City of East Cleveland's various departments.

Referral Sources and Partners:

We have worked with the following organizations to provide information, support, and educational opportunities to the probationers.

Huron Road Hospital/Substance Abuse Treatment
Vocational Guidance Services (VSG)
Murtis Taylor
Salvation Army
Free Clinic
Euclid General Hospital
University Hospital
East Cleveland Domestic Violence Program
One Stop
Cuyahoga County Board of Mental Health
Challenge to Change
Employment Connection
ERT-DIA Program –Driving Intervention Project
Key Decision DIA Program
Lake Erie Interlock House Arrest
Tri C/GED Classes
Shaw High School Adult Education Program
Court Community Service
Cleveland Municipal Court (GOT)

COURT PERSONNEL

Sandra L. Walker
Presiding and Administrative Judge

Judge Walker was elected to the East Cleveland Municipal Court in November, 2005. Her term started January 1, 2006. Judge Walker graduated from Kent State University, June, 1972 with a B.S. degree in Nursing, from University of Michigan, May, 1975 with a M.S. degree in Nursing, and from Cleveland Marshall College of Law May, 1982 with a J.D. degree in Law. She was admitted to the Ohio Bar in October, 1984.

In her twenty years of service in the legal profession, she has worked a variety of public service positions as an attorney. Immediately after finishing law school, she worked as a plaintiff/defense attorney. With two years of experience in the field of law, she began to serve as the Court Magistrate in the East Cleveland Municipal Court and in 1991 she started working for the Cuyahoga County Prosecutor's Office as an Assistant Prosecuting Attorney. Over the next fourteen years, she has gained experience in the supervision of varying sized professional staff. As a Supervising Assistant Prosecuting Attorney, she was responsible for the work of 45 people, created and managed budgets as significant as \$2,500,000 and learned the application of a wide range of laws at the local, state and federal level with an emphasis on Child Support Enforcement and Domestic Relations issues.

Judge Walker established a partnership with the Cleveland Municipal Court's "Get on Track Program" (GOT) in September, 2006. This program allows probationers to attain high school diploma, G.E.D. or occupational training, find and maintain employment, attain and maintain valid driver's license and insurance, complete a community service project and increase self esteem through group motivational sessions.

Judge Walker established a partnership with Shaw High School for students in the Criminal Justice Program and the Street Law Program to get court experience in the newly developed program called J.U.S.T.I.C.E. which stands for Junior Understudy Simulation Training Internship for Court Experience in February, 2007. Judge Walker served as one of the legal advisors for the Shaw High School Mock Trial Teams and opened the courtroom on weekends and evenings for practice sessions.

Judge Walker was appointed to the Ohio Supreme Court's Domestic Violence Advisory Committee in April, 2006. She was elected Treasurer and Secretary of the Northern Ohio Municipal Judges Association in 2007. She was appointed to the Single Judges' Committee of the Ohio Municipal and County Judge Association in 2007. She is also a member of the Ohio Judicial Conference, the American Judges Association, the National Association of Women Judges, the Ohio Bailiffs and Court Officers Association, the Norman Minor Bar Association, the Cuyahoga County Bar Associations, the Glenville Alumni Association, the Delta Sigma Theta Sorority, the Black Women's Political Action Committee, the Executive Women's Golf Association,

Mary Henderson
Executive Assistant

Ms. Henderson joined the East Cleveland Municipal Court on January 1, 2006 as Executive Assistant to Judge Walker. Prior to coming to the court, she was employed with the Cuyahoga County Prosecutor's Office where she was a Legal Secretary in the Child Support Enforcement Unit for 5 ½ years and a Clerk in the Tax Foreclosure Unit for 2 ½ years. Other previous work experience includes legal secretary for a debt collection law firm and a receptionist for a toy manufacturing company.

Claude Mitchell
System Administrator

Mr. Mitchell was hired by the East Cleveland Municipal Court in May, 1997. He received his Associates Degree Microcomputer systems and application in June, 1998. He is responsible for the court's computers and networking systems, as well as training the court staff and has implemented many technology based innovations to the court computer system. He represents the court on two Supreme Court technology committees. In cases of emergency, he functions as a Deputy Bailiff responsible for the security of the courtroom.

Fernando Mack
Magistrate

Mr. Mack was hired by the East Cleveland Municipal Court in January 2006 as a part-time Magistrate. Mr. Mack's duties include hearing criminal traffic cases, pre-trials, trials and preliminary hearings as well as legal research.

Previously, he served as the Prosecutor for the City of East Cleveland for 3 years and was a Cuyahoga County Assistant Prosecuting Attorney for 6 years. He has a private law practice which is primarily criminal law. He graduated from Akron Law School in 1994.

Deborah Gooden (Blade)
Magistrate

Ms. Gooden joined the East Cleveland Municipal Court in January 2006 as a part-time Magistrate. Ms. Gooden's duties include hearing small claims, evictions, traffic and default cases as well as legal research. She graduated from Case Western Reserve School of Law in 1994 and received the American Jurisprudence Award for Research, Writing and Oral Advocacy.

Ms. Gooden has also served as in-house counsel for several international corporations, handling corporate matters as well as civil, environmental and product liability litigation issues. She currently maintains a private practice focusing on general civil matters such as corporate formation, contracts and real estate.

Annetta L. Fisher
Clerk of Court

Ms. Fisher was appointed Clerk of Court in January 2006. She attended Cleveland State University earning a B.A. in Urban Studies and a Masters in Public Administration. She supervises and evaluates Deputy Clerks. The Clerk's Office is responsible by statute for the collection and disbursements of monies and maintenance of court records. The Clerk's Office answers to the state auditor, Ohio Supreme Court, the Ohio Bureau of Motor Vehicles and works closely with the law department and law enforcement officers. She is also very active in the community, sitting on several boards and volunteering her time to assist others.

Tangela Rease
Chief Deputy Clerk

Ms. Rease was hired as Chief Deputy Clerk for East Cleveland Municipal Court on January 1, 2006. It is her responsibility to make sure the court records are processed, filed and maintained for the civil and criminal divisions. She also supervises and evaluates Deputy Clerks.

From February 1992 thru December 2005, she was employed with the Cuyahoga County Prosecutor's Office as a Paralegal in the Child Support Division. She developed and programmed the dBase tracking system and assisted in the implementation of the new Smeadlink computer system. She was responsible for compiling the monthly reports from the four child support divisions, annual reports and the sheriff round up. She assisted the assistant prosecutors in preparation of their cases.

Ms. Rease graduated from Wittenberg University in 1989 with a B.A. degree. She also attended Cleveland State University in the graduate program.

Annie Steger
Deputy Clerk, Civil Division

Ms. Steger was hired in September 2007 as a Deputy Clerk. Prior to joining the court, she worked as a Residential Supervisor at Oriana House and a Customer Services Representative for SBC Communications. Her duties include the processing of small claims, complaints for money only, garnishments and forcible entry and detainers. She also prepares the judgment entries for these cases and data entry.

Diane Taylor
Deputy Clerk, Civil Division

Ms. Taylor was hired on March 1996 by the East Cleveland Municipal Court as a Deputy Clerk with the criminal and civil division. Her duties include the processing of small claims, garnishments, money only, satisfactions and liens. She also performs data entry of

traffic violations, warrants, license forfeitures, warrant blocks, preparing dockets for court appearances and dealing with the public.

Felicia Burns
Deputy Clerk, Criminal Division

Ms. Burns' employment began with the court in June 2007. She had previously interned in the court while pursuing her undergraduate degree. She received her Bachelors of Science Degree in Criminal Justice in May 2006. She is also in the process of applying to Cleveland Marshall College of Law. Her duties include the processing of criminal traffic violations, warrants, forfeitures, warrant blocks, preparation of the court docket, running LEADS through the national database known as CRIS and accepting payments.

Velma Hicks
Deputy Clerk, Criminal Division

Ms. Hicks was hired by East Cleveland Municipal Court on December 28, 1998. She was hired as a part-time traffic clerk entering traffic citations four hours a day. In April 1999, she was hired full-time as a Deputy Clerk. Her duties include the processing of criminal cases, traffic violations, warrants, forfeitures, warrant blocks and preparation of the court docket.

Robert L. Henry, III
Chief Probation Officer

Mr. Henry was hired as Chief Probation Officer of East Cleveland Municipal Court in January 2006. He supervises the department staff, performs all functions of a probation officer and completes reports as required. He coordinates efforts with the Judge, bailiff and clerk of courts on behalf of probationers.

Previously, he was the Procurement Agent for the City of East Cleveland and managed the daily operations of the purchasing division. He has had past employment in the social services area. Mr. Henry graduated from Kent State University in 1975 with a B.A. degree in Political Science.

Deidre Lightning-Nelson
Probation Officer

Ms. Nelson was hired by East Cleveland Municipal Court as a Probation Officer in January, 2006. Since her hiring she has attended the Ohio Peace Officer Training Academy receiving her certification in basic firearms and defensive tactics for the Probation Officers Training Academy.

Ms. Nelson has worked within the judicial system for over fourteen years. She received her paralegal certificate in 1990 from the American Paralegal Institute. She began as a Child Support Advocate for Children's Support Rights which led to her hiring as a Child Support

Paralegal for the Cuyahoga County Prosecutor's Office. She was promoted to Community Outreach Specialist in 2002 where she was the liaison responsible for the Cleveland Police Fifth District and Sixth District's residents and East Cleveland residents as well as attending community meetings and relating information to the police districts regarding issues that affected the quality of life of the residents.

Steven Linton
Chief/Personal Bailiff

Mr. Linton was hired by East Cleveland Municipal Court as Chief/Personal Bailiff on January 2006. Prior to that time, Mr. Linton was a Supervisor of the Scanning Department of the Cuyahoga County Recorder's Office. The Scanning Department was responsible for providing digital images of thousands of documents recorded with the county.

Mr. Linton's duties as Chief/Personal Bailiff is to supervise the bailiff department, train and evaluate staff, maintain the security in courtroom and surrounding areas, to oversee prisoners, service of process, case docket and etc., as well as insuring the personal safety of Judge Walker. Mr. Linton completed the Bailiff Training at the Ohio Peace Officer Training Academy in July 2006 receiving his certificate to carry a firearm.

Wayne L. Glenn
Chief Deputy Bailiff

Mr. Glenn was hired by East Cleveland Municipal Court on March 25, 1985 as a Deputy Bailiff. He has worked as a field bailiff delivering summons, subpoenas, executing on levy sales and eviction move-outs, a security bailiff screening individuals entering the courtroom and securing same, training new bailiffs as well as working as the courtroom bailiff calling cases on the docket.

As of January 2006, his new position was Chief Deputy Bailiff. His primary duties include working in the courtroom calling cases on the docket and recording same, assisting and helping private attorneys, recording trials in the court trial book. When he is not in court, he assists other bailiffs and performs office duties.

William Plummer
Deputy Bailiff

Mr. Plummer was hired as a Deputy Bailiff for the East Cleveland Municipal Court in 2005. He serves subpoenas, supervises move outs, transports inmates and provides security for the courtroom and staff and is certified to carry a fireman by the State of Ohio. His employment background began in security and law enforcement with positions as security guard, correction officer, auxiliary police and traffic controller.

COURT STATISTICS

EAST CLEVELAND MUNICIPAL COURT
 CIVIL BRANCH
 RECEIPTS AND DISBURSEMENTS
 2007

RECEIPTS

Civil Costs	\$ 195,896.02
Garnishment Payments	\$ 232,423.41
Rent Escrow	\$ 5,374.00
Legal Aid Society	\$ 23,701.00
Computer Funds	\$ 22,876.00
Special Projects Fund	\$ 26,333.00
Weddings	\$ 270.00
	\$ 506,873.43

DISBURSMENTS

Costs to City	\$ 194,853.23
Bank Service Charge	\$ 1,042.79
Judgment Creditors	\$ 220,972.13
Legal Aid Less 1%	\$ 23,463.99
Computer Fund	\$ 22,873.00
Special Projects Fund	\$ 26,333.00
	\$ 489,538.14
Escrow Checking Account Cash on Hand 12/31/07	\$ 17,335.29
	\$ 506,873.43

**CRIMINAL BRANCH
RECEIPTS AND DISBURSEMENTS
2007**

RECEIPTS

Fines & Costs - City & State	\$	318,154.91
Indigent Funds	\$	6,986.50
Reparations Rotary Fund - Victim	\$	15,443.00
Reparations Rotary Fund - General Revenue	\$	25,755.50
Bail Bond Forfeitures	\$	32,929.90
Felony Fees	\$	1,665.40
Fines- Seat Belt Law- State Ordinance	\$	4,219.00
Cuyahoga County Auditor		
Criminal/Violations Bureau	\$	35,052.00
CRIS	\$	4,746.00
Crime Stoppers	\$	1,027.00
Computer Fund	\$	24,866.75
Special Projects Fund	\$	23,979.80
Probation Fees	\$	12,624.82
Cell Phone Confiscate	\$	220.00
License Forfeitures Fees	\$	705.00
Capital Recovery Collection Fee	\$	6,971.68
Unclaimed Funds	\$	38,745.00
	\$	554,092.26

DISBURSMENTS

Receipts Ordinance to City	\$	311,388.52
Cuyahoga County Auditor	\$	35,052.00
Cuyahoga County Treasurer	\$	5,773.00
Reparations Rotary Fund	\$	41,199.00
Cleveland Law Library	\$	196.50
Bond Forfeitures	\$	32,929.90
Seat Belt- State of Ohio	\$	4,219.00
License Forfeitures Fee	\$	705.00
Indigent Funds - to City	\$	6,986.50
Bank Service Charge	\$	8,454.79
Capital Recovery Collection Fee	\$	6,971.68
Computer Fund	\$	24,866.75
Special Projects Fund	\$	23,979.80
Probation Fees	\$	12,624.82
Unclaimed Funds	\$	38,745.00
	\$	554,092.26

**EAST CLEVELAND MUNICIPAL COURT
CIVIL BRANCH
RECEIPTS AND DISBURSEMENTS
TWO YEAR COMPARISON**

<u>RECEIPTS</u>	2007	2006	Variance
Civil Costs	\$ 195,896.02	\$ 191,704.75	\$ 4,191.27
Escrow Garnishment Payments	\$ 232,423.41	\$ 173,136.15	\$ 59,287.26
Legal Aid Society	\$ 23,701.00	\$ 42,368.36	\$ (18,667.36)
Land Lord Tenant	\$ 5,374.00	\$ 9,857.00	\$ (4,483.00)
Computer Funds	\$ 22,876.00	\$ 29,786.00	\$ (6,910.00)
Special Projects Fund	\$ 26,333.00	\$ 23,306.68	\$ 3,026.32
Trusteeship Payments	\$ -	\$ 3,496.00	\$ (3,496.00)
Weddings**	\$ 270.00		\$ 270.00
	\$ 506,873.43	\$ 473,654.94	\$ 33,218.49
 <u>DISBURSMENTS</u>			
Costs to City	\$ 194,853.23	\$ 186,701.05	\$ 8,152.18
Judgment Creditors	\$ 216,201.22	\$ 152,309.29	\$ 63,891.93
Legal Aid Less 1%	\$ 23,463.99	\$ 41,984.75	\$ (18,520.76)
Landlord Tenant	\$ 4,770.91	\$ 7,382.00	\$ (2,611.09)
Computer Fund	\$ 22,873.00	\$ 29,876.00	\$ (7,003.00)
Special Projects Fund	\$ 26,333.00	\$ 23,306.68	\$ 3,026.32
Trusteeship Disbursements	\$ -	\$ 3,471.23	\$ (3,471.23)
Bank Service Charge	\$ 1,042.79	\$ 5,003.70	
			\$ -
	\$ 489,538.14	\$ 450,034.70	\$ 39,503.44
 Escrow Checking Account Cash on Hand 12/31/07			
	\$ 17,335.29	\$ 23,620.24	\$ (6,284.95)
	\$ 506,873.43	\$ 473,654.94	\$ 33,218.49

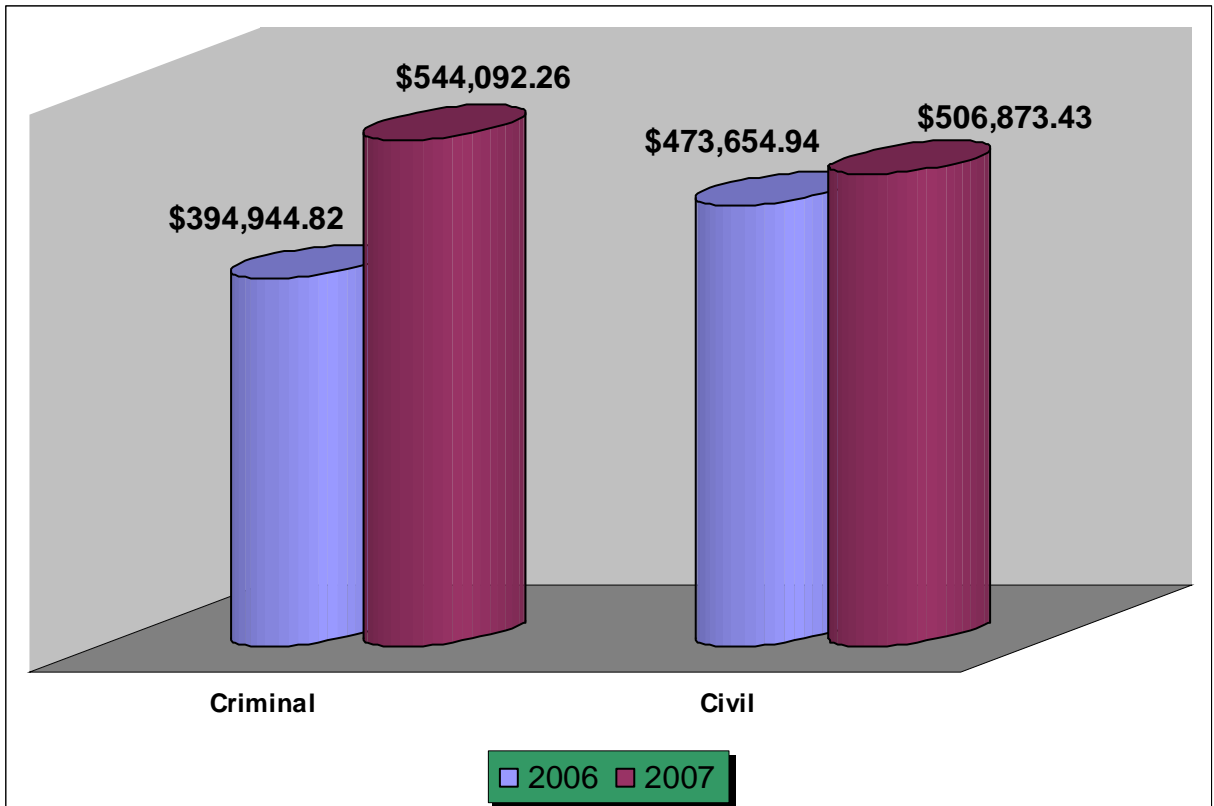
** Weddings will now be reported in Civil Receipts and Disbursements instead of Criminal Disbursements

**EAST CLEVELAND MUNICIPAL COURT
CRIMINAL BRANCH
RECEIPTS AND DISBURSEMENTS
TWO YEAR COMPARISON**

<u>RECEIPTS</u>	2007	2006	Variance
Fines & Costs - City Ordinance	\$ 318,154.91	\$ 249,761.92	\$ 68,392.99
Felony Fees	\$ 1,665.40		\$ 1,665.40
Indigent Funds	\$ 6,986.50	\$ 3,766.00	\$ 3,220.50
Reparations Rotary Fund - Victim	\$ 15,443.00	\$ 11,675.00	\$ 3,768.00
Reparations Rotary Fund - General Revenue	\$ 25,755.50	\$ 19,472.00	\$ 6,283.50
Fines- Seat Belt Law- State Ordinance	\$ 4,219.00	\$ 5,068.00	\$ (849.00)
Bail Bond Forfeiture	\$ 32,929.90	\$ 33,418.00	\$ (488.10)
Cuyahoga County Auditor/Treasurer	\$ 40,825.00	\$ 18,802.00	\$ 22,023.00
Computer Fund	\$ 24,866.75	\$ 22,685.30	\$ 2,181.45
Special Projects Fund	\$ 23,979.80	\$ 17,117.00	\$ 6,862.80
Weddings**	\$ -	\$ 130.00	\$ (130.00)
Probation Fees	\$ 12,624.82	\$ 5,804.50	\$ 6,820.32
Cell Phone Confiscate	\$ 220.00	\$ 160.00	\$ 60.00
License Forfeitures Fees	\$ 705.00	\$ 1,065.00	\$ (360.00)
Capital Recovery Collection Fees	\$ 6,971.68	\$ 6,020.10	\$ 951.58
Unclaimed Funds	\$ 38,745.00	\$ -	\$ 38,745.00
	\$ 554,092.26	\$ 394,944.82	\$ 159,147.44
 <u>DISBURSEMENTS</u>			
Receipts Ordinance to City	\$ 311,388.52	\$ 239,911.72	\$ 71,476.80
Cuyahoga County Auditor/Treasurer	\$ 40,825.00	\$ 18,802.00	\$ 22,023.00
Reparations Rotary Fund	\$ 41,199.00	\$ 31,147.00	\$ 10,052.00
Cleveland Law Library	\$ 196.50	\$ 210.00	\$ (13.50)
Bond Forfeitures	\$ 32,929.90	\$ 33,418.00	\$ (488.10)
Seat Belt- State of Ohio	\$ 4,219.00	\$ 5,068.00	\$ (849.00)
License Forfeitures Fee	\$ 705.00	\$ 1,065.00	\$ (360.00)
Indigent Funds - to City	\$ 6,986.50	\$ 3,766.00	\$ 3,220.50
Bank Service Charge	\$ 8,454.79	\$ 9,930.20	\$ (1,475.41)
Capital Recovery Collection Fee	\$ 6,971.68	\$ 6,020.10	\$ 951.58
Computer Fund	\$ 24,866.75	\$ 22,685.30	\$ 2,181.45
Special Projects Fund	\$ 23,979.80	\$ 17,117.00	\$ 6,862.80
Probation Fees	\$ 12,624.82	\$ 5,804.50	\$ 6,820.32
Unclaimed Funds	\$ 38,745.00		\$ 38,745.00
	\$ 554,092.26	\$ 394,944.82	\$ 159,147.44

** Weddings will now be reported in Civil Receipts and Disbursements instead of Criminal Disbursements

2 YEAR COMPARISON FOR CIVIL AND CRIMINAL RECEIPTS



COMPARISON OF CASE ACTIVITY IN CIVIL AND SMALL CLAIMS DIVISION				
New Cases Filed	2007	Terminated 2007	2006	Terminated 2006
Personal Injury and Property Damage Claims	0	0	0	0
Breach of Contract or Agreement Claims	488	438	340	319
Forcible Entry and Detainer (Evictions)	1,224	976	1,096	1,046
All Other Civil Matters	20	15	15	28
Small Claims	623	518	470	382
TOTAL	2,355	1,947	1,921	1,775

COMPARISON OF CASE ACTIVITY IN CRIMINAL DIVISION				
New Cases Filed	2007	Terminated 2007	2006	Terminated 2006
Felony	313	296	335	319
Misdemeanor	1,130	1,032	1,120	1,212
Operating a Vehicle Under the Influence ("OVI")	64	64	49	49
Traffic	1,758	1,692	994	1,253
TOTAL	3,265	3,084	2,498	2,833
GRAND TOTAL OF ALL CASES	5,620	5,031	4,419	4,608

