

# **EAST CLEVELAND MUNICIPAL COURT**

## **2011 ANNUAL REPORT**

**WILLIAM L. DAWSON  
PRESIDING AND ADMINISTRATIVE JUDGE**



**SERVING:**

**THE CITY OF EAST CLEVELAND**

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**Presiding & Administrative Judge William L. Dawson**

The East Cleveland Municipal Court gratefully  
acknowledges the service of its former judges:

Honorable Stanton Addams

Honorable James M. DeVinne

Honorable Fred M. Mosely

Honorable Una H.R. Keenon

Honorable Sandra L. Walker

## The East Cleveland Municipal Court

May 21, 2012

The Cuyahoga County Executive  
The Cuyahoga County Council  
The Cuyahoga County Council Member Julian Rogers, for District 10  
The Mayor and Council of the City of East Cleveland

Re: East Cleveland Municipal Court's 2011 Annual Report

Dear Cuyahoga County Executive, County Council, Mayor and Council Members:

Enclosed is the 2011 Annual Report of the East Cleveland Municipal Court which summarizes the court's finances and caseload as required by Ohio Revised Code Section 1901.14(A)(4). This report also describes the daily operations of the Clerk of Court (which includes the small claims/civil division and the traffic/criminal division), the Bailiff Department and the Probation Department.

As you may be aware, this is my first year as the presiding and administrative judge of the East Cleveland Municipal Court. Over the past six years the Court has functioned efficiently and I intend to build upon and increase that functionality. The court has continued to maintain an effective and efficient lean staff consisting of 16 full-time employees which include the Judge and 2 part-time magistrates which equals 1 full-time position. Due to the increase of criminal defendants' referral to the probation department, one of the criminal clerk positions was modified to 3/5 position in the Clerk's Office and 2/5 position in the Probation Department. The employees' names and biographical information are listed later in this report. Since October, 2009 1 full-time and 1 part-time Security Bailiffs were hired and funded through the Ohio Office of Criminal Justice Services, which was not included in the court's budgeted positions. These grant positions were scheduled to terminate April 30, 2011. During 2011 over 32,000 visitors to the city hall and the court were screened and searched which resulted in the confiscation of over 100 weapons and/or potential weapons. Due to the importance of this security project, the court requested an additional bailiff position for the 2011 court's budget. (See Court Statistics)

During 2011, 10,604 cases were filed resulting in a 1,444 increase from 2010. There were 300 cases reactivated and 951 cases were pending from 2010 for a total of 11,835 cases. The reduction in cases being filed was due in part to the decrease in police officers and the continued Cuyahoga County Prosecutor's Felony Pilot Program that went into effect in the City of East Cleveland on December 15, 2008. This Pilot Program transported all defendants charged with felonies on and after December 15, 2008 directly to the county jail to be immediately processed by the county assistant prosecutors. The resolved cases resulted in a total collection of \$1,441,050.20 in fines, fees and costs. Although there was an approximately 16% increase in cases, the collections only decreased by approximately 2%. There were 10,974 cases terminated in 2011 leaving 931 pending cases as of December 31, 2011 to be resolved in 2011. Enclosed are comparison charts for 2006, 2007, 2008, 2009 and 2010 caseloads and finances.

The court renewed the contract with the collection agency, Capital Recovery, Inc., in order to continue increasing the collection of outstanding fines and costs. Recent laws permit collection companies to recover 100% of delinquent fines, fees and costs owed to courts. Only after all of the moneys are recovered does Capital Recovery collect the costs of its services as an additional charge to the debtor. Therefore, there is no cost to the court or loss of outstanding revenue. The court allowed defendants to enter into a payment plan which gave the defendants additional time to pay the fines and costs. The defendants that failed to honor the payment agreements were referred to the collection agency and warrant blocks and license forfeitures were issued. Defendants that were unable to pay their fines and costs were referred to the Community Service Work Program (CSWP) and were assigned to the Court, various departments in the City, churches and nonprofit organizations. Even though this has increased the workload of the court's staff, it was necessary to increase collections during the sluggish economy in northeast Ohio.

The court initiated a joint Amnesty Program with the East Cleveland Police Department to reduce outstanding warrants, parking tickets and increase revenues from February 1, 2010 to April 1, 2010. During this 2 month period of time over 366 defendants appeared and warrants were recalled. The cases were resolved and the sum of \$77,586.00 in fines, fees and costs were collected.

The physical conditions of the areas assigned to the court are in need of plastering and painting, new or repaired ceiling lights, new carpet and/or floor tile, replacement of furniture, signage, file room and storage space and etc. A few of these physical conditions were corrected and improved in 2011. These physical conditions are throughout the city hall and other city buildings. There was no building security except for the security of the courtroom by the bailiffs. The security of the building was evaluated by the Ohio Supreme Court's Security Services Manager in August 2006 with many recommendations including the building a new facility. Some of the recommendations have been completed.

The court continued to improve its computer technology. The court computers were rotated and/or replaced in accordance with the maintenance schedule. The court docket went online September, 2009. The defendants and/or parties can review their cases and pay traffic tickets online. In 2010, the case management system (CourtMaster/2000) was upgraded to include the E-ticket integration with the police department for criminal/traffic clerk office and the Pitney/Bowes Certified Mailer and Civil Bench Processing integration with the civil/small claim clerk office. These upgrades will reduce manual labor and human errors, which will increase efficiency and overall satisfaction.

The court continued to develop and update forms and procedures to increase the court's efficiency. The court continued to find solutions to address the issue of storage of court files, since the recent laws require that the court files be retained for 50 years. Currently, the court is paying to have the old court files stored offsite. The newer court case files are stored in a converted file room in the Criminal Clerk's office which has increased the court's efficiency and reduced the number of misplaced court files. A new filing system was installed in the criminal

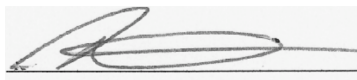
and civil clerk office, December, 2010. There is significantly more filing space but the storage of files will remain a problem.

The court continued a partnership with the Cleveland Municipal Court's "Get on Track Program" (GOT). This program allows probationers to attain High School diploma, G.E.D. or occupational training, find and maintain employment, attain and maintain valid driver's license and insurance, complete a community service project and increase self esteem through group motivational sessions. This program makes it more efficient for the probation officers to carry-out the orders of the court.

The court continued a partnership with Shaw High School for students in the Criminal Justice Program and the Street Law Program to get court experience in the J.U.S.T.I.C.E. Program which stands for Junior Understudy Simulation Training Internship for Court Experience. The students in the Criminal Justice Program received court experience as a junior bailiff on Wednesday and Thursdays during the school year. During the summer, 2 students were placed in the court for 12 weeks through the Youth Opportunities Unlimited Program. They worked 25 hours per week receiving experience in the Bailiff Department, Clerk Department and the Probation Department. Due to budgetary restraints the court was not able to hire any students in the fall. The Court opened the courtroom on weekends and evenings for practice sessions. The Shaw High School Mock Trial Teams advanced to the regional competition and competed in the state mock trial.

The East Cleveland Municipal Court thanks Mayor Gary Norton, Chief Ralph Spotts, and Law Director Ronald Riley along with their capable staffs. Without their dedication and professionalism this court would not be able to accomplish its goals of continued high quality judicial service. The Court also thanks the East Cleveland City Council Members for the passage of important legislations that have a direct effect upon the court.

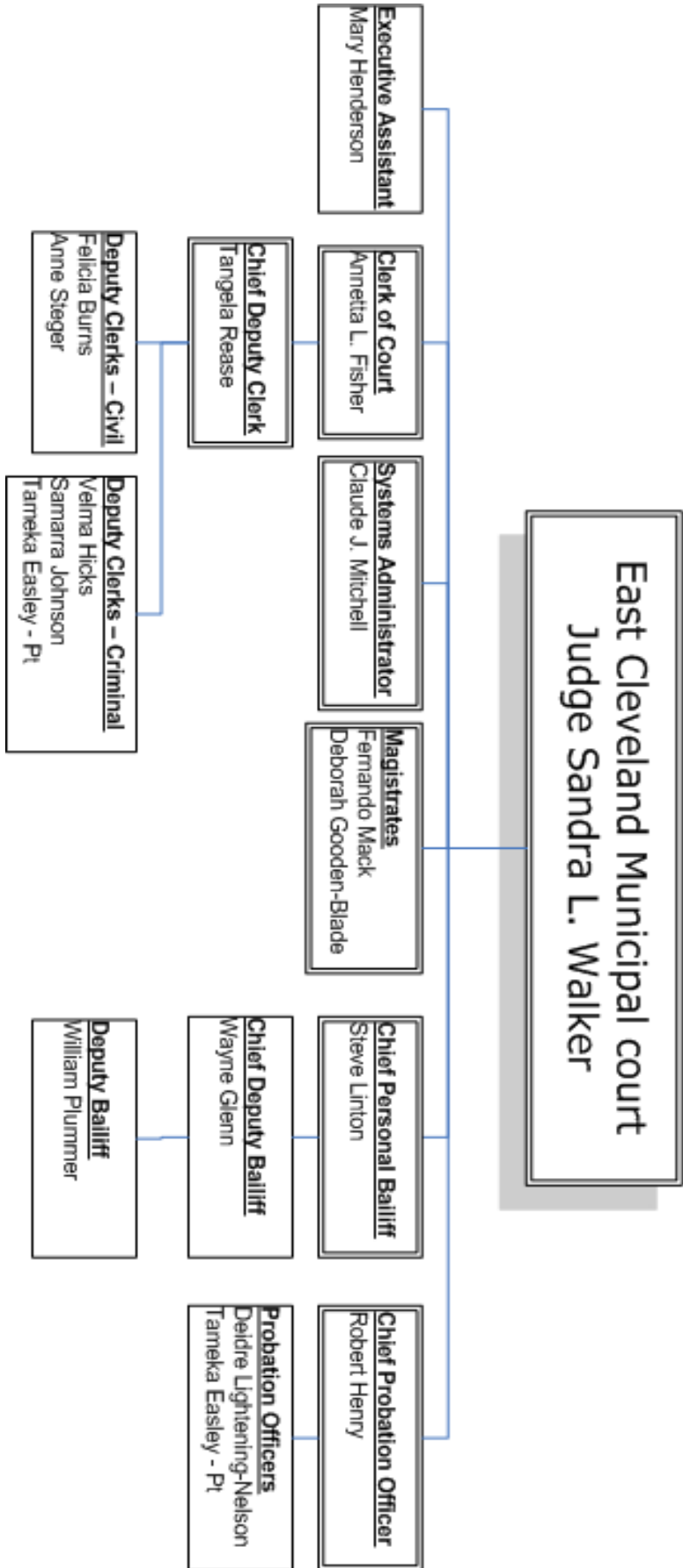
Respectfully submitted,

  
William Dawson

Presiding and Administrative Judge

**\*A complete copy of the 2011 Annual Report is available on the Court's website at  
WWW.ECCOURT.COM**

# COURT'S ORGANIZATIONAL CHART 2011



**2012 CLERK OF COURT**

**WENDY J. HOWARD  
CLERK**

***This 2011 report is based on information left by:***  
**2011 CLERK OF COURT**

**ANNETTA L. FISHER  
CLERK**



## **CLERK OF COURT'S REPORT**

The purpose of this report is to inform the public of the operations of the clerk's departments in 2011, and communicate its future plans. State law mandates that this department collect and disburse moneys and maintain the records of the court. This department responds to the State Auditor, the Ohio Supreme Court, the Ohio Bureau of Motor Vehicles, the City of East Cleveland, attorneys, prosecutors, litigants and law enforcement agencies.

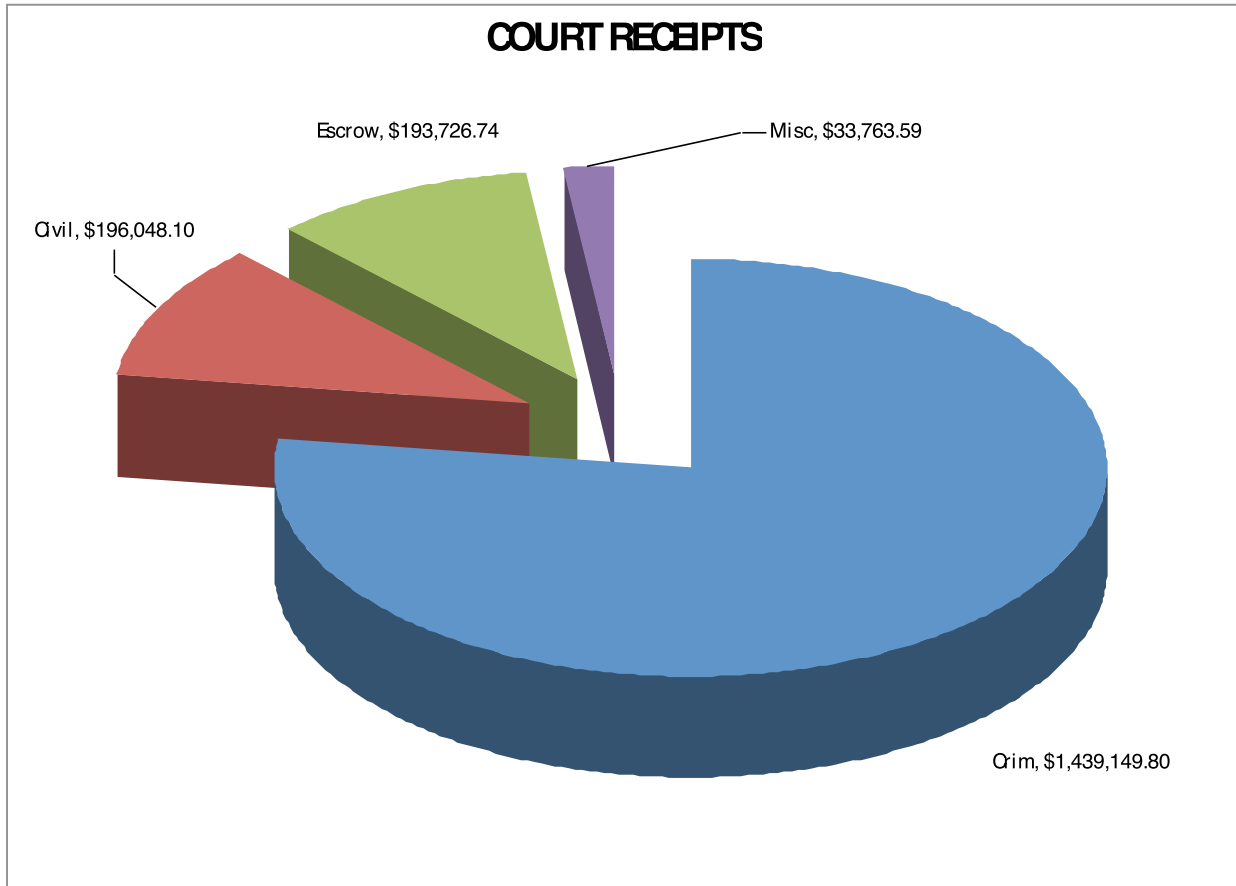
### **FISCAL MATTERS**

The clerk's department is responsible by law for receiving and collecting all moneys payable to the court. Moneys payable to the court are received as fines on traffic and criminal cases, judgment payments, garnishment payments on civil cases, eviction cases, small claim cases, contract cases, state fees and court costs on all types of cases. The court is a mere repository that receives the funds and subsequently disburses them to the city, the county, the state and the proper individuals according to law.

### **MONEYS COLLECTED**

In 2011, the court collected \$1,441,050.20 in court costs, fines, county and state fees. This includes \$138,442.03 in court costs from civil and small claims actions, \$1,149,240.74 in court costs and fines from traffic and criminal cases. The court collected \$131,337.63 in garnishment and judgment payments associated with civil cases. The court also collected \$22,029.80 in miscellaneous fees for weddings, probation fees, and confiscated cell phones. The chart below shows the moneys collected in year 2011.

## 2011 COLLECTION OF MUNICIPAL FINES, STATE FINES, FEES, & COURT COSTS



\*Escrow: Garnishments, Trusteeships & Rent Deposits

\*\* Misc., Weddings, Probation Fees, Confiscated Cell Phones

**\$1,862,688.23 Total Receipts**

## 2011 COLLECTION OF MUNICIPAL FINES, STATE FINES, FEES, AND COURT COSTS

\*Escrow: Garnishments, Trusteeships & Rent Deposits

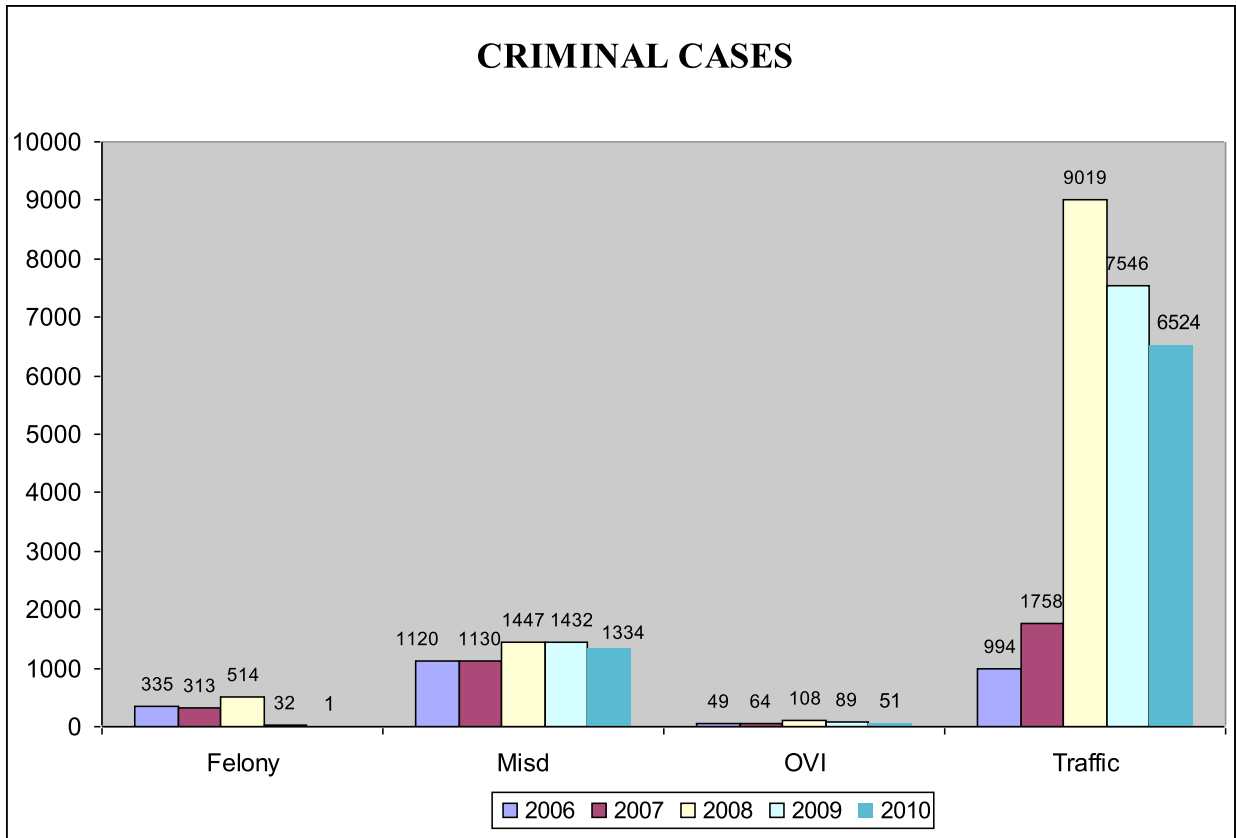
\*\*Misc., Weddings, Probation Fees, Confiscated Cell Phones

## **CASES FILED**

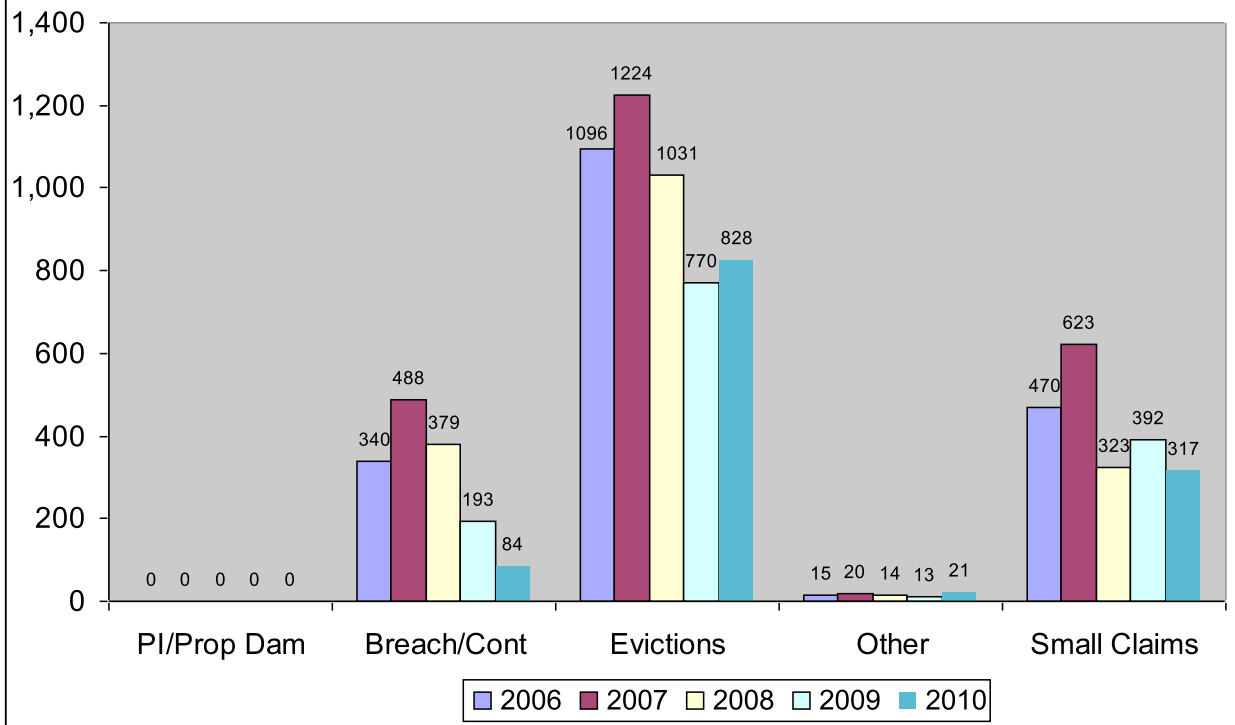
The amount of money which comes into the court is usually directly related to the number of cases filed. For example, the court collects fines and associated costs only on criminal and traffic cases that are filed in the court. The court also collects civil and small claims costs.

The total number of cases filed in 2011 was 10,604, which was an increase of 1,444 cases from 2010. There were 300 cases reactivated and 931 cases pending from 2010 for a total of 11,835 cases to resolve in 2011. There was a 16% increase in criminal cases and a 7% increase in civil cases. The increase in criminal cases was partly due to the increase of citations issued. An increase in eviction and small claim filings caused the increase in civil cases.

## COMPARISON OF NUMBER OF NEW CASES FILED BY YEAR



### CIVIL CASES



## **MONEYS DISTRIBUTED**

The manner of disbursement of court moneys as established by statute is followed by this court. Fines and costs were distributed to the City of East Cleveland as well as the miscellaneous income from the Computer Fund and the Special Project Fund; fines and fees were distributed to the State of Ohio and Cuyahoga County. An additional portion of court costs paid by litigants was directed into special fund accounts which are the Special Project Fund and Computer Fund. Moneys from civil garnishment or judgment payments were paid to the appropriate judgment creditors.

Moneys were distributed to the City of East Cleveland as follows:

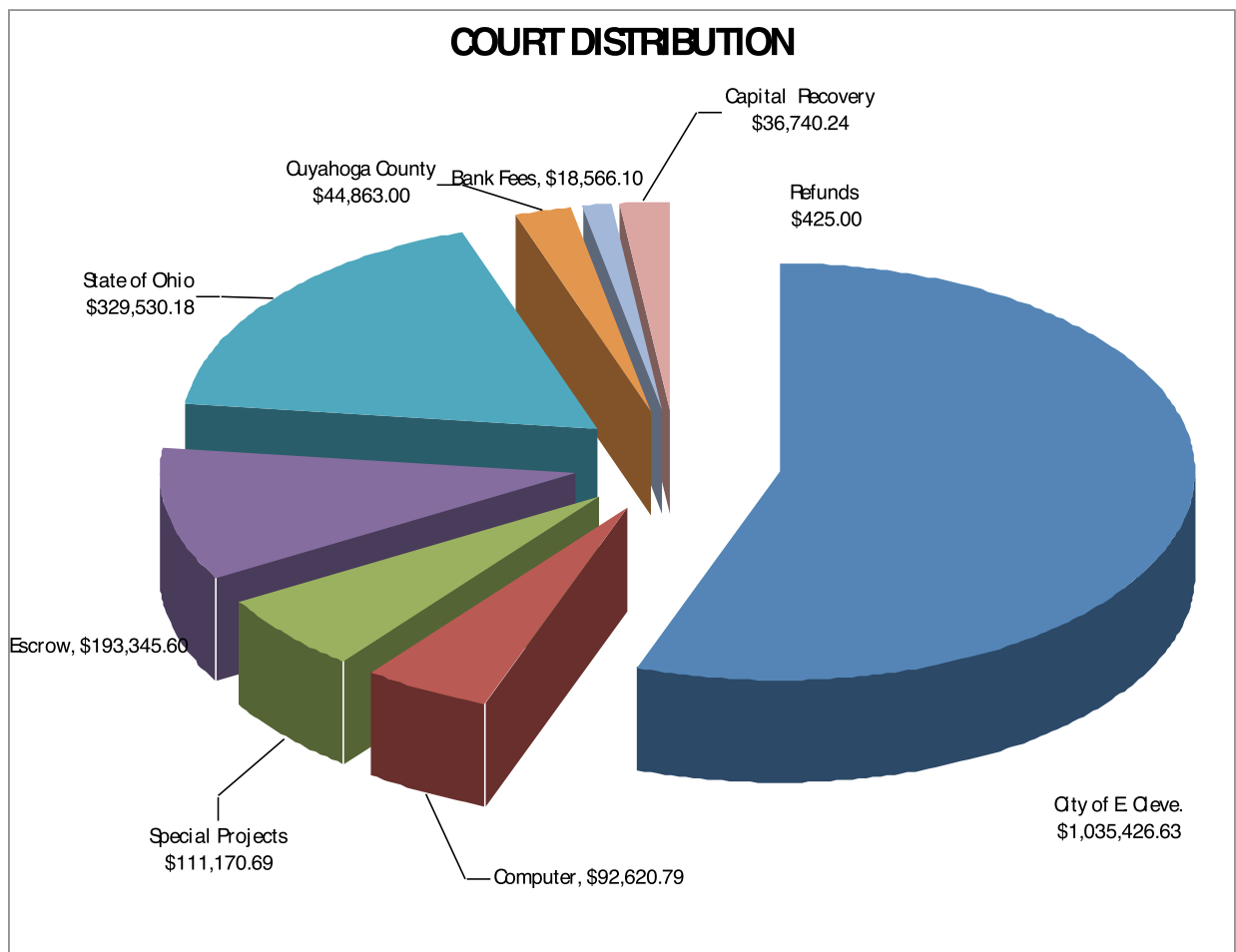
Civil	\$143,986.99
Criminal	\$804,578.12
Computer Fund	\$100,549.00
Special Project Fund	\$115,288.50
Bond Forfeitures	\$45,933.00
Probation Fees	\$21,799.80
Indigent Funds	\$5,789.73
Weddings	\$210.00
Cell Phones	\$20.00
Unclaimed Funds	\$300.00

Revenue was distributed to the State of Ohio and the County of Cuyahoga in accordance with law. The sum of \$354,385.78 for fines and state fees were sent to the state to increase Ohio's general fund and to pay for various state programs. Fines were generated from criminal, traffic and seat belt offenses charged under the Ohio Revised Code. This court is mandated to collect and distribute to Ohio various fees which support the state's Victims of Crime and Crime Stoppers programs. An additional sum of \$29,510.00 was collected as required on civil and small claims case filings for the Ohio's Legal Aid program. Unfortunately, East Cleveland Municipal Court receives no benefit from this distribution because Legal Aid does not provide attorneys for defendants charged in Cuyahoga County's suburban municipal courts. The sum of \$38,728.30 was sent to Cuyahoga County for fines and mandatory fees collected from criminal/traffic cases to support the Cuyahoga Regional Information System (CRIS), Crime Stoppers, Criminal/Violations Bureau and the County Law Library.

The following chart illustrates the distribution of fines, costs, and fees collected.

## 2011 DISTRIBUTION OF MUNICIPAL FINES, STATE FINES, FEES, & COURT COSTS

**\*Escrow: Garnishments, Trusteeships & Rent Deposits \$1,862,688.23 Total Distributed**





## **FISCAL CONSTRAINT**

The court continued to remain self-supporting. To this end and as permitted by statute, the court charges fees to fund special accounts which are the Court Computer Legalize Fund and Court Special Project Fund. These funds assist in maintaining the court's case management system, court and clerk computers and networking systems, training, facility upgrades and etc.

There are thousands of fines and costs that have been outstanding for many years. The contract with Capital Recovery, Inc. assists in the collection of those fines and costs. The payments of fines and costs were made easier by adding the credit card processing terminals and the ability to pay by telephone. The court docket, payment of fines and costs via internet went into effect September, 2009.

The costs of postage, utilities, gas, supplies and etc., have increased. The Clerk and the Court will continue to review the fines and costs and determine whether an increase is necessary in the future. Efforts are continuously made to decrease costs, to increase efficiencies and productivity. The defendants and/or parties can review their cases and pay traffic tickets online, the case management system (CourtMaster/2000) will be upgraded to include the E-ticket integration with the police department for criminal/traffic clerk office, the Pitney/Bowes Certified Mailer and the Civil Bench Processing integration with the civil/small claim clerk office which will reduce the number of man hours inputting data into the computers, reduce errors and increase efficiency.

## **RECORDS MANAGEMENT AND PUBLIC SERVICE**

The Clerk of Court is statutorily responsible for proper maintenance of court records in addition to collecting and disbursing moneys. Year 2011 was challenging for record retention as the court's records were and continue to be in several locations in the city. These records must be located and organized. A new filing system was added to the criminal and civil clerk office for increased filing space. The initiation of an imaging of files and electronic filing is being researched. This project will take several years due to the financial climate.

Record retention was the subject of litigation in Ohio and the Ohio legislature responded by passing a law in 2006 that will require courts to preserve files much longer than before. For example, the length of retention required for a closed D.U.I. case file had been 7 years. The new law required retention of a D.U.I. case for 50 years. Retention of first through fourth degree misdemeanor traffic files have been expanded from 5 to 25 years. Criminal misdemeanors must be kept for 50 years under the new law. This new law poses a considerable challenge to secure adequate accessible storage facilities for every court in Ohio. Offsite storage is a necessity that will cause costs for space rental and retrieval services to increase.

## **2011 PROBATION DEPARTMENT**

### **ROBERT L. HENRY, III CHIEF PROBATION OFFICER**

The Probation Department is staffed with two full-time officers and one part-time officer. These officers are responsible for a wide range of tasks which include conducting critical pre-sentence investigations, preparing reports on criminal and serious traffic matters and general supervision of defendants' involvement in many court ordered programs. The department provides assistance in placement of chemically dependent and mentally disturbed defendants in community-based programs that provide treatment. The officers monitor attendance of violent defendants in anger management and anti-abuse education programs, direct victims of crime to appropriate support services, and refer indigent defendants to community service work sites where they may work off outstanding fines.

Historically offenders were typically sentenced to at least six months of active probation, some for one to three years, and ordered to complete domestic violence, anger management, parenting and/or individualized counseling programs. Many were also ordered to obtain assessments and follow any treatment plans recommended (including taking medication as prescribed), to maintain employment or school/GED enrollment, and to refrain from consuming alcohol and /or non-prescription drugs. Mental health issues remain a prevalent fact in many situations, therefore the probation officers network extensively with the Cuyahoga County Mental Health Court Initiative, Murtis Taylor, and Recovery Resources to obtain quality assessments, recommendations and services for mentally ill defendants. The East Cleveland Domestic Violence Program continues to work closely with the Probation Department and the Court.

The Probation Department works closely with the Cleveland Municipal Court's "Get on Track Program" (GOT). This program allows probationers to attain high school diploma, G.E.D. or occupational training, find and maintain employment, attain and maintain valid driver license and insurance, complete a community service project, and increase self-esteem through group motivational sessions.

The Cuyahoga County Jail has limited space for misdemeanor prisoners sentenced to serve time by municipal courts. Therefore, the Court continued to utilize the electronically monitored home arrest program to provide a viable alternative to incarceration. This program allows part or all of a jail sentence to be served at home under electronic supervision. Defendants in this program are responsible for the program cost.

### Annual Statistics

	2007	2008	2009	2010	2011
<b># of Probationers Supervised</b>	835	1038	1186	1264	1154
<b>Terminated Cases</b>	201	192	264	327	332
<b>End of Year Caseload as of Dec. 31</b>	634	846	922	937	822
<b>Total Active Cases</b>	580	780	821	883	816
<b>Total Inactive Cases</b>	54	66	101	54	6

### Community Service Work Program (CSWP)

The East Cleveland Municipal Court Community Services component has been a tremendous asset to the various departments in the City of East Cleveland.

The program has provided assistance to the following departments:

Community Development  
Court  
Fire Department  
Helen S. Brown Senior Center  
IT Department  
Lands & Buildings  
Parks & Recreation  
Service Department  
Vital Statistics

In addition to the service provided to the various departments, assistance is also provided to city council members in their annual clean up events upon their request.

In 2007 a relationship was established with the Court Community Service Organization of Cuyahoga County. The probationers were referred to this organization and they were placed back in the East Cleveland Community as needed. This organization assisted the Probation Department in managing and tracking our community service referrals. This partnership allowed the City of East Cleveland to benefit from an increase of community service hours.

**Referral Sources and Partners:**

We have worked with the following organizations to provide information, support, and educational opportunities to the probationers:

Huron Road Hospital/Substance Abuse Treatment  
Vocational Guidance Services (VSG)  
Murtis Taylor/Recovery Resources  
Salvation Army  
Free Clinic  
Euclid General Hospital  
University Hospital  
East Cleveland Domestic Violence Program  
One Stop  
Cuyahoga County Board of Mental Health  
Challenge to Change  
Employment Connection  
ERT-DIA Program –Driving Intervention Project  
Key Decision DIA Program

Tri C/GED Classes  
Shaw High School Adult Education Program  
Court Community Service  
Cleveland Municipal Court (GOT)  
Project Learn  
J. Glenn Smith Health Center  
Orca House  
Fresh Start  
Hitchcock Center for Women  
Mothers Against Drunk Drivers  
Seeds on Literacy  
Batterers Intervention (D.I.E.T. Program)  
Alcohol Monitoring Systems  
Lake Erie Interlock House Arrest

## **PROBATION DEPARTMENT GOALS**

The 2012 goals of the East Cleveland Probation Department are:

### **Short-Term Goals**

1. To enter all currently active probation cases into the Courtmaster computer system. This should assist the Judge while in the courtroom or when reviewing files to gain defendant information in a quick and efficient manner. Estimated completion date is December 2012.
2. To properly close probation cases that appear active in Courtmaster computer system. The system indicates there are over 1,800 open probation cases dating back to the late 1990. Each case will be reviewed and properly closed. Estimated completion date is December 2012.

### **Mid-Term Goal**

3. To enter case file information with an outstanding warrant into the Courtmaster computer system. Estimated completion date is July 2013.
4. To utilize the Courtmaster computer system to its fullest. With proper training of the staff all probation case file will be available to the Judge in the computer system whenever needed. Estimated date of completion December 2013.

### **Long Term Goal**

5. To be fully automated, that is, for probation information to be immediately available to the Judge and Probation Officers without the need to pull a paper file; to fully use Courtmaster as a reporting tool; to enhance the efficiency of the office; and to allow time for Probation Officers to seek or start new programs that will benefit and better serve the East Cleveland Municipal Court community population. Estimated date of completion—never ending.

## **2011 BAILIFF DEPARTMENT**

**STEVEN LINTON  
2011 CHIEF/PERSONAL BAILIFF**

<u>Subpoenas</u>	213
<u>Writs</u>	575
<u>Alias Writs</u>	180
<u>Move-Outs</u>	134
<u>Personal Service</u>	45
<u>Summons</u>	732
<b>Total</b>	<b>1,879</b>
<b>Mileage</b>	<b>3,832</b>

**Current Presiding and Administrative Judge William L. Dawson &  
The 2012 Court Team bio's will be included in the 2012 Annual Report**

## **2011 COURT PERSONNEL**

### **Sandra L. Walker**

#### **2011 Presiding and Administrative Judge**

Judge Walker was elected to the East Cleveland Municipal Court in November, 2005. Her term started January 1, 2006. Judge Walker graduated from Kent State University, June, 1972 with a B.S. degree in Nursing, from University of Michigan, May, 1975 with a M.S. degree in Nursing, and from Cleveland Marshall College of Law May, 1982 with a J.D. degree in Law. She was admitted to the Ohio Bar in October, 1984.

### **Mary Henderson**

#### **2011 Executive Assistant**

Ms. Henderson joined the East Cleveland Municipal Court on January 1, 2006 as Executive Assistant to Judge Walker. Prior to coming to the court, she was employed with the Cuyahoga County Prosecutor's Office where she was a Legal Secretary in the Child Support Enforcement Unit for 5 ½ years and a Clerk in the Tax Foreclosure Unit for 2 ½ years. Other previous work experience includes legal secretary for a debt collection law firm and a receptionist for a toy manufacturing company.

### **Claude Mitchell**

#### **System Administrator**

Mr. Mitchell was hired by the East Cleveland Municipal Court in May, 1997. He received his Associates Degree Microcomputer systems and application in June, 1998. He is responsible for the court's computers and networking systems, as well as training the court staff and has implemented many technology based innovations to the court computer system. He represents the court on two Supreme Court technology committees. In cases of emergency, he functions as a Deputy Bailiff responsible for the security of the courtroom.

### **Fernando Mack**

#### **Magistrate**

Mr. Mack was hired by the East Cleveland Municipal Court in January 2006 as a part-time Magistrate. Mr. Mack's duties include hearing criminal traffic cases, pre-trials, trials and preliminary hearings as well as legal research.

Previously, he served as the Prosecutor for the City of East Cleveland for 3 years and was a Cuyahoga County Assistant Prosecuting Attorney for 6 years. He has a private law practice which is primarily criminal law. He graduated from Akron Law School in 1994.

### **Deborah Gooden (Blade)**

#### **Magistrate**

Ms. Gooden joined the East Cleveland Municipal Court in January 2006 as a part-time Magistrate. Ms. Gooden's duties include hearing small claims, evictions, traffic and default cases as well as legal research. She graduated from Case Western Reserve School of Law in 1994 and received the American Jurisprudence Award for Research, Writing and Oral Advocacy.

Ms. Gooden has also served as in-house counsel for several international corporations, handling corporate matters as well as civil, environmental and product liability litigation issues. She left the court in March, 2010 to be the Assistant Law Director for the City of East Cleveland.

**Annetta L. Fisher**  
**Clerk of Court**

Ms. Fisher was appointed Clerk of Court in January 2006. She attended Cleveland State University earning a B.A. in Urban Studies and a Masters in Public Administration. She supervises and evaluates Deputy Clerks. The Clerk's Office is responsible by statute for the collection and disbursements of monies and maintenance of court records. The Clerk's Office answers to the state auditor, Ohio Supreme Court, the Ohio Bureau of Motor Vehicles and works closely with the law department and law enforcement officers. She is also very active in the community, sitting on several boards and volunteering her time to assist others.

**Annie Steger**  
**Deputy Clerk, Civil Division**

Ms. Steger was hired in September 2007 as a Deputy Clerk. Prior to joining the court, she worked as a Residential Supervisor at Oriana House and a Customer Services Representative for SBC Communications. Her duties include the processing of small claims, complaints for money only, garnishments and forcible entry and detainers. She also prepares the judgment entries for these cases and data entry.

**Felicia Burns**  
**Deputy Clerk, Criminal/Civil Division**

Ms. Burns' employment began with the court in June 2007. She had previously interned in the court while pursuing her undergraduate degree. She received her Bachelors of Science Degree in Criminal Justice in May 2006. She is also in the process of applying to Cleveland Marshall College of Law. Her duties include the processing of criminal traffic violations, warrants, forfeitures, warrant blocks, preparation of the court docket, running LEADS through the national database known as CRIS and accepting payments.

**Velma Hicks**  
**Deputy Clerk, Criminal Division**



Ms. Hicks was hired by East Cleveland Municipal Court on December 28, 1998. She was hired as a part-time traffic clerk entering traffic citations four hours a day. In April 1999, she was hired full-time as a Deputy Clerk. Her duties include the processing of criminal cases, traffic violations, warrants, forfeitures, warrant blocks and preparation of the court docket.

**Samarra Johnson**  
**Deputy Clerk, Criminal Division**

Ms. Johnson worked on contract in March, 2008 and was hired as a full-time employee by the East Cleveland Municipal Court in May 2008. Prior to becoming a court employee she interned with the court while pursuing her Associate Degree of Applied Science in Criminal Justice. Her duties include the processing of criminal cases, traffic violations, warrants, forfeitures, warrant blocks and preparation of the court docket. She is currently attending college to obtain a Bachelors Degree in Criminal Justice.

**Tameka Easley**  
**Deputy Clerk, Criminal Division/Probation Officer**

Tameka Easley started as an intern with the Probation Department in 2008. She was later hired as a Deputy Clerk. Due to the increase in defendants on probation, her position was modified in which she works as a Deputy Clerk 3/5 and a Probation Officer 2/5. Ms Easley graduated from Kent State University with a Bachelor of Arts in Justice Studies. She is currently Secretary for The National Association of Blacks in Criminal Justice, Cleveland Affiliate. She will attend the Ohio Peace Officer Training Academy for Probation Officers for certification in basic firearms and defensive tactics.

**Robert L. Henry, III**  
**Chief Probation Officer**

Mr. Henry was hired as Chief Probation Officer of East Cleveland Municipal Court in January 2006. He supervises the department staff, performs all functions of a probation officer and completes reports as required. He coordinates efforts with the Judge, bailiff and clerk of courts on behalf of probationers.

Previously, he was the Procurement Agent for the City of East Cleveland and managed the daily operations of the purchasing division. He has had past employment in the social services area. Mr. Henry graduated from Kent State University in 1975 with a B.A. degree in Political Science.

**Deidre Lightning-Nelson**  
**Probation Officer**

Ms. Nelson was hired by East Cleveland Municipal Court as a Probation Officer in January, 2006. Since her hiring she has attended the Ohio Peace Officer Training Academy receiving her certification in basic firearms and defensive tactics for the Probation Officers Training Academy.

Ms. Nelson has worked within the judicial system for over fourteen years. She received her paralegal certificate in 1990 from the American Paralegal Institute. She began as a Child Support Advocate for Children's Support Rights which led to her hiring as a Child Support Paralegal for the Cuyahoga County Prosecutor's Office. She was promoted to Community Outreach Specialist in 2002 where she was the liaison responsible for the Cleveland Police Fifth District and Sixth District's residents and East Cleveland residents as well as attending community meetings and relating information to the police districts regarding issues that affected the quality of life of the residents.

**Steven Linton**

**2011 Chief/Personal Bailiff**

Mr. Linton was hired by East Cleveland Municipal Court as Chief/Personal Bailiff on January 2006. Prior to that time, Mr. Linton was a Supervisor of the Scanning Department of the Cuyahoga County Recorder's Office. The Scanning Department was responsible for providing digital images of thousands of documents recorded with the county.

Mr. Linton's duties as Chief/Personal Bailiff is to supervise the bailiff department, train and evaluate staff, maintain the security in courtroom and surrounding areas, to oversee prisoners, service of process, case docket and etc., as well as insuring the personal safety of Judge Walker. Mr. Linton completed the Bailiff Training at the Ohio Peace Officer Training Academy in July 2006 receiving his certificate to carry a firearm.

**Wayne L. Glenn**

**Chief Deputy Bailiff**

Mr. Glenn was hired by East Cleveland Municipal Court on March 25, 1985 as a Deputy Bailiff. He has worked as a field bailiff delivering summons, subpoenas, executing on levy sales and eviction move-outs, a security bailiff screening individuals entering the courtroom and securing same, training new bailiffs as well as working as the courtroom bailiff calling cases on the docket.

As of January 2006, his new position was Chief Deputy Bailiff. His primary duties include working in the courtroom calling cases on the docket and recording same, assisting and helping private attorneys, recording trials in the court trial book. When he is not in court, he assists other bailiffs and performs office duties.

**William Plummer**

**Deputy Bailiff**

Mr. Plummer was hired as a Deputy Bailiff for the East Cleveland Municipal Court in 2005. He serves subpoenas, supervises move outs, transports inmates and provides security for the courtroom and staff and is certified to carry a fireman by the State of Ohio. His employment background began in security and law enforcement with positions as security guard, correction officer, auxiliary police and traffic controller.

## **COURT STATISTICS**



**EAST CLEVELAND MUNICIPAL COURT  
CRIMINAL BRANCH  
RECEIPTS AND DISBURSEMENTS  
2011**

**DISBURSEMENTS**

<b>Criminal Fines and Costs - City</b>	<b>\$ 804,578.12</b>
<b>Bank Services Charges</b>	<b>\$ 19,076.75</b>
<b>Bond Forfeitures</b>	<b>\$ 45,933.00</b>
<b>Bond Surcharge</b>	<b>\$ 17,119.00</b>
<b>Capital Recovery Systems</b>	<b>\$ 46,153.44</b>
<b>Cell Phone Confiscation</b>	<b>\$ 20.00</b>
<b>Child Safety Restraint</b>	<b>\$ 4,995.90</b>
<b>Cleveland Law Library</b>	<b>\$ 614.47</b>
<b>Cleveland Time Clock</b>	<b>\$ 634.90</b>
<b>Computer Funds</b>	<b>\$ 83,725.00</b>
<b>Cuyahoga County Auditor</b>	<b>\$ 19,376.23</b>
<b>Cuyahoga County Treasurer</b>	<b>\$ 19,561.30</b>
<b>East Cleveland Law Enforcement</b>	<b>\$ 25.00</b>
<b>East Cleveland OMVI</b>	<b>\$ 2,908.00</b>
<b>Department of Public Safety</b>	<b>\$ 18,658.25</b>
<b>Expungment Fee- City</b>	<b>\$ 120.00</b>
<b>Expungment Fee- State</b>	<b>\$ 135.00</b>
<b>Felony Fees</b>	<b>\$ 1,033.00</b>
<b>Indigent Funds</b>	<b>\$ 5,789.73</b>
<b>Indigent Driver Fund</b>	<b>\$ 1,203.50</b>
<b>Indigent Drivers Alcohol Treatment</b>	<b>\$ 8,245.50</b>
<b>Indigent Defense Support Fund</b>	<b>\$ 145,637.90</b>
<b>Justice Services Program Fund</b>	<b>\$ 581.57</b>
<b>NSF Checks</b>	<b>\$ 1,013.39</b>
<b>Probation Fees</b>	<b>\$ 21,799.80</b>
<b>Restitution Payments</b>	<b>\$ 4,783.09</b>
<b>Seat Belts</b>	<b>\$ 31,774.49</b>
<b>Special Projects</b>	<b>\$ 95,293.70</b>
<b>Unclaimed Funds</b>	<b>\$ 0.00</b>
<b>Victims of Crime</b>	<b>\$ 58,114.30</b>
	<b>\$ 1,458,904.33</b>
	<b>\$ 0.00</b>

**EAST CLEVELAND MUNICIPAL COURT  
CRIMINAL BRANCH  
RECEIPTS AND DISBURSEMENTS**

**TWO YEAR COMPARISON**

<b>RECEIPTS</b>		<b>2011</b>	<b>2010</b>	<b>Variance</b>
Criminal Fines & Costs - City Ordinance	\$	829,692.40	\$ 854,670.97	\$ (24,978.57)
Bail Bond Forfeiture	\$	45,933.00	\$ 32,421.00	\$ 13,512.00
Bond Surcharge - HB562	\$	17,119.00	\$ 16,887.60	\$ 231.40
Reparations Rotary Fund - General Revenue	*****			\$ 0.00
Capital Recovery Collection Fees	\$	46,153.44	\$ 36,740.24	\$ 9,413.20
Cell Phone Confiscate	\$	20.00	\$ 230.00	\$ (210.00)
Child Restraint- State Ordinance	\$	4,995.90	\$ 5,231.44	\$ (235.54)
Computer Fund	\$	83,725.00	\$ 76,497.79	\$ 7,227.21
Cuyahoga County Auditor	\$	19,376.23	\$ 22,741.00	\$ (3,364.77)
Cuyahoga County Treasurer	\$	19,561.30	\$ 21,567.00	\$ (2,005.70)
East Cleveland Law Enforcement	\$	25.00	\$ 356.00	\$ (331.00)
East Cleveland OMVI	\$	2,908.00	\$ 2,487.00	\$ 421.00
Department of Public Safety-Drug Law Enforcement	\$	18,658.25	\$ 17,379.04	\$ 1,279.21
Expungments	\$	255.00	\$ 675.00	\$ (420.00)
Felony Fees Reimbursement	\$	1,033.00	\$ 893.30	\$ 139.70
Indigent Driver Alcohol Treatment	\$	8,245.50	\$ 7,650.00	\$ 595.50
Indigent Driver Fund	\$	1,203.50	\$ 583.00	\$ 620.50
IDIAM	\$	1,008.32	\$ 1,150.02	\$ (141.70)
Indigent Defense Support Fund- HB562	\$	145,637.90	\$ 141,365.60	\$ 4,272.30
Indigent Funds	\$	5,789.73	\$ 5,312.00	\$ 477.73
Justice Service Program Fund	\$	581.57	\$ 500.17	\$ 81.40
Probation Fees/Community Assessments	\$	21,799.80	\$ 33,353.59	\$ (11,553.79)
Seat Belt Law- State Ordinance	\$	31,774.49	\$ 42,174.54	\$ (10,400.05)
Special Projects Fund	\$	95,293.70	\$ 92,774.69	\$ 2,519.01
Unclaimed Funds	\$	0.00	\$ 3,097.40	\$ (3,097.40)
Victims of Crimes	\$	58,114.30	\$ 55,995.00	\$ 2,119.30
			\$	0.00
		\$ 1,458,904.33	\$ 1,472,733.39	\$ (13,829.06)
*****Now Included In Indigent Support Fund HB562				

**EAST CLEVELAND MUNICIPAL COURT  
CRIMINAL BRANCH  
RECEIPTS AND DISBURSEMENTS**

				TWO YEAR COMPARISON		
				2011	2010	Variance
<b>DISBURSMENTS</b>						
Criminal Fines and Costs- City Ordinance				\$ 804,578.12	\$ 832,697.84	\$ (28,119.72)
Bank Service Charge				\$ 19,076.75	\$ 18,224.05	\$ 852.70
Bond Forfeitures				\$ 45,933.00	\$ 32,421.00	\$ 13,512.00
Bond Surcharge - HB562				\$ 17,119.00	\$ 16,887.60	\$ 231.40
Capital Recovery Collection Fee				\$ 46,153.44	\$ 36,740.24	\$ 9,413.20
Cell Phone Confiscation				\$ 20.00	\$ 230.00	\$ (210.00)
Child Restraint- State Ordinance				\$ 4,995.90	\$ 5,231.44	\$ (235.54)
Cleveland Law Library				\$ 614.47	\$ 555.00	\$ 59.47
Cleveland Time Clock				\$ 634.90	\$ 430.80	\$ 204.10
Computer Fund				\$ 83,725.00	\$ 76,497.79	\$ 7,227.21
Cuyahoga County Auditor				\$ 19,376.23	\$ 22,741.00	\$ (3,364.77)
Cuyahoga County Treasurer				\$ 19,561.30	\$ 21,567.00	\$ (2,005.70)
East Cleveland Law Enforcement				\$ 25.00	\$ 356.00	\$ (331.00)
East Cleveland OMVI				\$ 2,908.00	\$ 2,487.00	\$ 421.00
Department of Public Safety/Drug Law Enforcement				\$ 18,658.25	\$ 17,379.04	\$ 1,279.21
Expungment Fee- City				\$ 120.00	\$ 405.00	\$ (285.00)
Expungment Fee - State				\$ 135.00	\$ 270.00	\$ (135.00)
Felony Fee				\$ 1,033.00	\$ 893.30	\$ 139.70
Indigent Driver Alcohol Treatment				\$ 8,245.50	\$ 7,650.00	\$ 595.50
Indigent Driver Fund				\$ 1,203.50	\$ 583.00	\$ 620.50
Indigent Defense Support Fund - HB562				\$ 145,637.90	\$ 141,366.30	\$ 4,271.60
Indigent Funds				\$ 5,789.73	\$ 5,312.00	\$ 477.73
Justice Services Program Fund				\$ 581.57	\$ 500.17	\$ 81.40
NSF Checks/Money Order				\$ 1,013.39	\$ 1,452.60	\$ (439.21)
Probation Fees/Community Assessments				\$ 21,799.80	\$ 33,353.59	\$ (11,553.79)
Restitution Payments				\$ 4,783.09	\$ 2,460.00	\$ 2,323.09
Seat Belt Law - State Ordinance				\$ 31,774.49	\$ 42,174.54	\$ (10,400.05)
Special Projects Fund				\$ 95,293.70	\$ 92,774.69	\$ 2,519.01
Unclaimed Funds				\$ 0.00	\$ 3,097.40	\$ (3,097.40)
Victims of Crime				\$ 58,114.30	\$ 55,995.00	\$ 2,119.30
						\$
						\$
						\$
				\$ 1,458,904.33	\$ 1,472,733.39	\$ (13,829.06)
						\$









