

EAST CLEVELAND MUNICIPAL COURT

2013 ANNUAL REPORT

**WILLIAM L. DAWSON
PRESIDING AND ADMINISTRATIVE JUDGE**



SERVING:

THE CITY OF EAST CLEVELAND

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East Cleveland Municipal Court

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Presiding & Administrative Judge William L. Dawson

The East Cleveland Municipal Court gratefully
acknowledges the service of its former judges:

Honorable Stanton Addams

Honorable James M. DeVinne

Honorable Fred M. Mosely

Honorable Una H.R. Keenon

Honorable Sandra L. Walker

The East Cleveland Municipal Court

The Cuyahoga County Executive
The Cuyahoga County Council
The Cuyahoga County Council Member Julian Rogers, for District 10
The Mayor and Council of the City of East Cleveland

Re: East Cleveland Municipal Court's 2013 Annual Report

Dear Cuyahoga County Executive, County Council, Mayor and Council Members:

Enclosed is the 2013 Annual Report of the East Cleveland Municipal Court which summarizes the court's finances and caseload as required by Ohio Revised Code Section 1901.14(A)(4). This report also describes the daily operations of the Clerk of Court (which includes the small claims/civil division and the traffic/criminal division), the Bailiff Department and the Probation Department.

Over the past eight years the Court has functioned efficiently, effectively and within its budget. It is my goal to ensure that the Court continues to operate efficiently while increasing the productivity and outreach provided to the community. The court has continued to maintain an effective and efficient lean staff consisting of 15 full-time employees which include the Judge and 1 part-time magistrates. The employees' names and biographical information are listed later in this report. During 2013 over 32,000 visitors to the city hall and the court were screened and searched which resulted in the confiscation of over 100 weapons and/or potential weapons.

During 2013 the total number of cases were 9,151. The reduction in cases being filed was due in part to the decrease in police officers and the continued Cuyahoga County Prosecutor's Felony Pilot Program that went into effect in the City of East Cleveland on December 15, 2008. This Pilot Program transported all defendants charged with felonies on and after December 15, 2008 directly to the county jail to be immediately processed by the county assistant prosecutors. The resolved cases resulted in a total collection of \$1,403,874.71 in fines, fees and costs. Although there was a slight decrease in the number of cases filed, there was an increase in the amount of collections. This increase is due partly to the Court Amnesty Program which allows offenders with unresolved cases to present themselves to East Cleveland in consideration of a lower bond and possibly a lower fine. Enclosed are comparison charts for 2010, 2011, 2012 finances.

The court renewed the contract with the collection agency, Capital Recovery, Inc., in order to continue increasing the collection of outstanding fines and costs. Recent laws permit collection companies to recover 100% of delinquent fines, fees and costs owed to courts. Only after all of the moneys are recovered does Capital Recovery collect the costs of its services as an additional charge to the debtor. Therefore, there is no cost to the court or loss of outstanding revenue. The court allowed defendants to enter into a payment plan which gave the defendants additional time to pay the fines and costs. The defendants that failed to honor the payment agreements were referred to the collection agency and warrant blocks and license forfeitures were issued. Defendants that were unable to pay their fines and costs were referred to the

Community Service Work Program (CSWP) and were assigned to the Court, various departments in the City, churches and nonprofit organizations. Even though this has increased the workload of the court's staff, it was necessary to increase collections during the sluggish economy in northeast Ohio.

The physical conditions of the areas assigned to the court are in need of plastering and painting, new or repaired ceiling lights, new carpet and/or floor tile, replacement of furniture, signage, file room and storage space and etc. A few of these physical conditions were corrected and improved in 2013. These physical conditions are throughout the city hall and other city buildings. There was no building security except for the security of the courtroom by the bailiffs. The security of the building was evaluated by the Ohio Supreme Court's Security Services Manager in August 2006 with many recommendations including the building a new facility. Some of the recommendations have been completed.

The court continued to improve its computer technology. The court computers were rotated and/or replaced in accordance with the maintenance schedule. The court docket went online September, 2009. The defendants and/or parties can review their cases and pay traffic tickets online. In 2010, the case management system (CourtMaster/2000) was upgraded to include the E-ticket integration with the police department for criminal/traffic clerk office and the Pitney/Bowes Certified Mailer and Civil Bench Processing integration with the civil/small claim clerk office. These upgrades will reduce manual labor and human errors, which will increase efficiency and overall satisfaction.

The court continued to develop and update forms and procedures to increase the court's efficiency. The court continued to find solutions to address the issue of storage of court files, since the recent laws require that the court files be retained for 50 years. Currently, the court is paying to have the old court files stored offsite. The newer court case files are stored in a converted file room in the Criminal Clerk's office which has increased the court's efficiency and reduced the number of misplaced court files. A new filing system was installed in the criminal and civil clerk office, December, 2010. There is significantly more filing space but the storage of files will remain a problem.

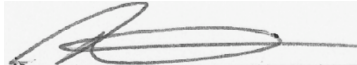
The court continued a partnership with the Cleveland Municipal Court's "Get on Track Program" (GOT). This program allows probationers to attain High School diploma, G.E.D. or occupational training, find and maintain employment, attain and maintain valid driver's license and insurance, complete a community service project and increase self esteem through group motivational sessions. This program makes it more efficient for the probation officers to carry-out the orders of the court. We also have a extremely successful relationship with the Cleveland Municipal Court Drug Court and developing Mental Health Court.

The court continued a partnership with Shaw High School for students in the Criminal Justice Program and the Street Law Program to get court experience in the J.U.S.T.I.C.E. Program which stands for Junior Understudy Simulation Training Internship for Court Experience. The students in the Criminal Justice Program received court experience as a junior bailiff on Wednesday and Thursdays during the school year. Due to budgetary restraints the

court was not able to hire any students in the fall. The Court opened the courtroom on weekends and evenings for practice sessions.

The East Cleveland Municipal Court thanks Mayor Gary Norton, Chief Ralph Spotts, and Law Director Ronald Riley along with their capable staffs. Without their dedication and professionalism this court would not be able to accomplish its goals of continued high quality judicial service. The Court also thanks the East Cleveland City Council Members for the passage of important legislations that have a direct effect upon the court.

Respectfully submitted,

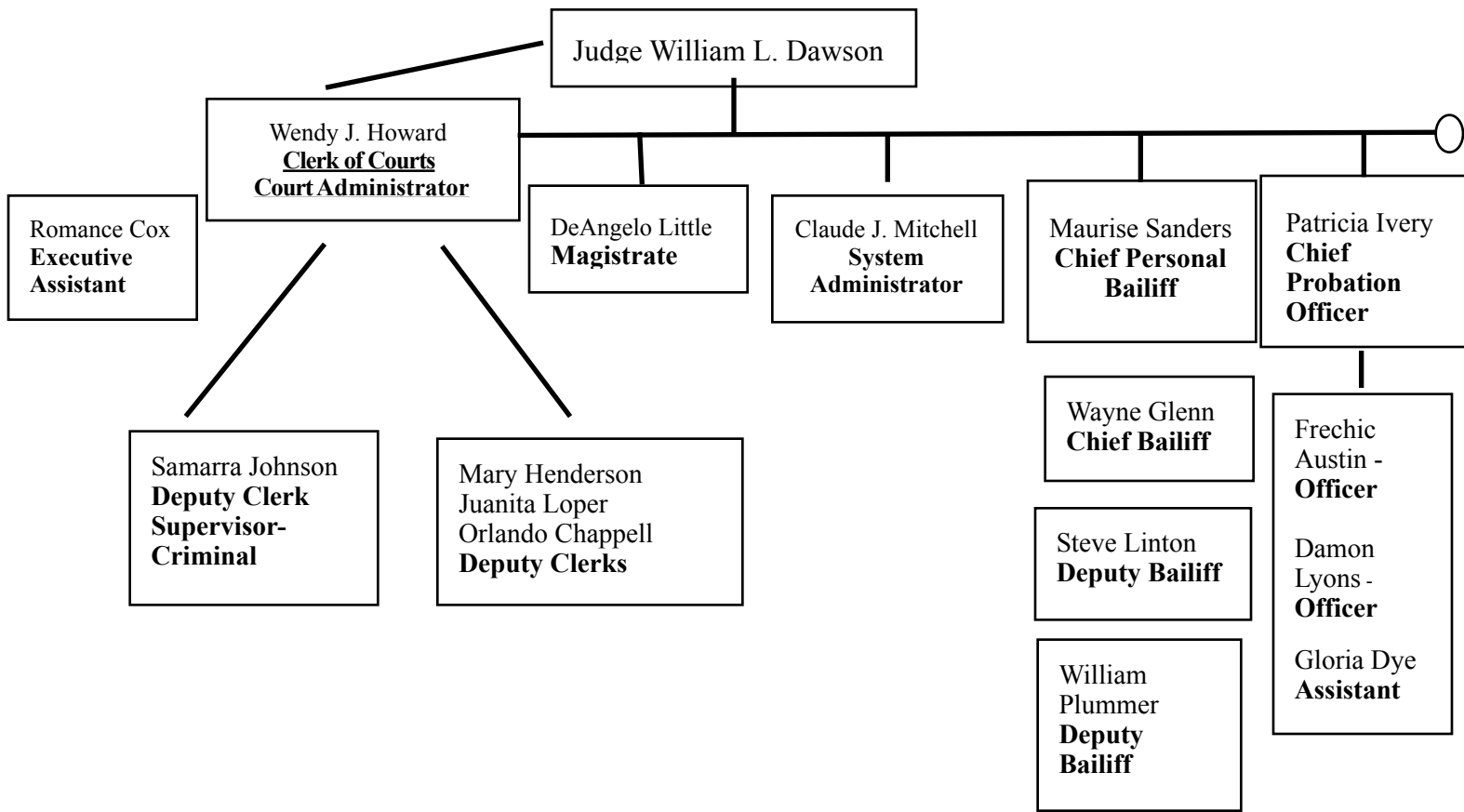


William Dawson

Presiding and Administrative Judge

***A complete copy of the 2013 Annual Report is available on the Court's website at
WWW.ECCOURT.COM**

COURT'S ORGANIZATIONAL CHART 2013





Judge William L. Dawson is the administrative and presiding Judge of the East Cleveland Municipal Court. He is a charismatic, passionate and influential speaker who carries his powerful message, of what it takes to be an effective leader and law abiding citizen in today's social environment, to hundreds of schools, colleges/universities, organizations and government institutions. Judge Dawson is an author & workshop facilitator.

As a defense attorney, Judge Dawson handled hundreds of cases ranging from disorderly conduct to murder in the federal system as well as Ohio's state and appellate courts. Judge Dawson has dedicated his life to empowering a new generation of emerging leaders. Though passionate about the law, Judge Dawson became increasingly frustrated with the number of people becoming victim to the legal system simply because no one ever took the time to effectively warn them of the risks and consequences of their actions. This frustration inspired the creation of The Finish First Development.

Judge Dawson is a graduate of Shaw High School in East Cleveland, Ohio & Kent State University with a Bachelor of Finance. Judge Dawson received his law degree from Cleveland Marshall College of Law and an Executive Coaching Certification in Emotional Intelligence from Weather Head School of Management.

He is a member of the Inn of Courts, the National Association of Criminal Defense Lawyers, the Ohio Bar Association and the Norman Minor Bar Association. He has over a decade of education in criminology, emotional intelligence, criminal & human behavior. His community outreach has included:

- * *Member of the Association of Municipal and County Judges*
- * *Member of the Northern Ohio Judges Associations*
- * *Member of the National Bar Association*
- * *Member of the Norman S. Minor Bar Association*
- * *Hosting the Frankly Speaking radio show on WJMO;*
- * *Serving as Executive Director of the East Cleveland Jail Diversion program;*
- * *Speaking for various forums across the country including Tavis Smiley's Youth Forum;*
- * *Founding the Annie L. Dawson foundation for Justice, Education and Justice;*
- * *Founding Finish First Development with the goal of intervention and education*
- * *Author of "The Legal Matrix", "The Finish First Workbook" & numerous articles.*
- * *Recipient of several awards and honors.*

THE CYCLE BREAKER MOVEMENT

Judge Dawson and the East Cleveland Court has implemented the “Cycle Breaker Movement.” The purpose is to help people become the best that they can be. This is accomplished by learning from their mistakes while preparing for their future. In addition to workbooks, manuals and learning material, this program also offers the following life skills development opportunities:

Community Service

High School Intervention

Teen Disciplinary Alternative Court

Read, Write & Speak

Finish First

Emotional Intelligence

Grief Recovery

Batterers’ Intervention

Domestic Violence Prevention

Anger Management

Real Talk with Judge Dawson

One More Thing Before You Graduate Program for High School Seniors

"If you help/inspire people to better their lives, you are a **Cycle Breaker**. It doesn't matter how much you do or how long you've been doing it. It doesn't matter if today is your first day or if you've been helping change lives for twenty years. There is no test to pass, no license to earn, no membership card to get. You just help/Inspire people to Break Cycles."

Judge William L. Dawson

August 29, 2012

2013 CLERK OF COURT

**WENDY J. HOWARD
CLERK**

CLERK OF COURT'S REPORT

The purpose of this report is to inform the public of the operations of the Clerk's departments in 2013, and communicate its future plans. State law mandates that this department collect and disburse moneys and maintain the records of the court. This department responds to the State Auditor, the Ohio Supreme Court, the Ohio Bureau of Motor Vehicles, the City of East Cleveland, attorneys, prosecutors, litigants and law enforcement agencies.

FISCAL MATTERS

The Clerk's department is responsible by law for receiving and collecting all moneys payable to the court. Moneys payable to the court are received as fines on traffic and criminal cases, judgment payments, garnishment payments on civil cases, eviction cases, small claim cases, contract cases, state fees and court costs on all types of cases. The court is a mere repository that receives the funds and subsequently disburses them to the city, the county, the state and the proper individuals according to law.

FUNDS COLLECTED

In 2013, the court collected \$1,403,874.71 in court costs, fines, county and state fees. This includes \$122,929.46 in court costs from civil and small claims actions, \$813,509.11 in court costs and fines from traffic and criminal case, \$282,313.82 in county and state fees. The court collected \$141,377.00 in garnishment and judgment payments associated with civil cases. The court also collected \$43,745.32 in miscellaneous fees for weddings, probation fees, and confiscated cell phones.

COURT CASES

The total caseload for 2013 was 9151 cases. This includes the total number of cases filed with the court as well as reactivated cases. The total number of cases in the East Cleveland Municipal Court in 2013 decreased from the previous year by 1043 cases. Traffic and criminal cases decreased by 1003 cases from the previous year. Civil cases in 2013 decreased by 40 cases from the previous year. Although the number of cases varies from year to year, the annual caseload remains overall constant.

It is important to note that the revenue generated by the court is an incidental benefit to the city; the court's primary function is the administration of justice. The amount of revenue received by the court will be primarily dependent upon the volume of cases in the court. The number of cases filed whether civil, traffic, or criminal is completely out of the court's control. Much of the court's revenue is generated from the imposition of fines. The amount of fines depends on the conduct of the defendant and other factors. For example, while a substantial fine may be appropriate for a person guilty of assault the same hardship may be inappropriate in a domestic violence case where it would cause a hardship to the family members and victims of the offense. Additionally a fine may not be imposed in a criminal case unless a person is found guilty of an offense. It's important that every person who comes before the court in a traffic or criminal case know that his or her case will be fairly and impartially heard and decided on the merits of the case, without regard to consideration of potential revenue.

FISCAL CONSTRAINT

The Court has continued to remain self-supporting. To this end and as permitted by statute, the court charges fees to fund special accounts which are the Court Computer Legalize Fund, Court Probation Fund and Court Special Project Fund. These funds assist in maintaining the court's case management system, payroll, court and clerk computers and networking systems, training, facility upgrades and etc.

There are thousands of fines and costs that have been outstanding for many years. The contract with Capital Recovery, Inc. assists in the collection of those fines and costs. The payments of fines and costs were made easier by adding the credit card processing terminals and the ability to pay online.

The costs of postage, utilities, gas, supplies and etc., have increased. The Clerk and the Court will continue to review the fines and costs and determine whether an increase is necessary in the future. Efforts are continuously made to decrease costs, to increase efficiencies and productivity. The defendants and/or parties can review their cases and pay traffic tickets online,

the case management system (CourtMaster/2000) will be upgraded to include the E-ticket integration with the police department for criminal/traffic clerk office, the Pitney/Bowes Certified Mailer and the Civil Bench Processing integration with the civil/small claim clerk office which will reduce the number of man hours inputting data into the computers, reduce errors and increase efficiency.

RECORDS MANAGEMENT AND PUBLIC SERVICE

The Clerk of Court is statutorily responsible for proper maintenance of court records in addition to collecting and disbursing moneys. Each year is challenging for record retention as the court's records are and continue to be in several locations in the city. These records must be located and organized. A new filing system was added to the criminal and civil clerk office for increased filing space. The initiation of an imaging of files and electronic filing is being researched. This project will take several years due to the financial climate.

Record retention was the subject of litigation in Ohio and the Ohio legislature responded by passing a law in 2006 that will require courts to preserve files much longer than before. For example, the length of retention required for a closed D.U.I. case file had been 7 years. The new law required retention of a D.U.I. case for 50 years. Retention of first through fourth degree misdemeanor traffic files have been expanded from 5 to 25 years. Criminal misdemeanors must be kept for 50 years under the new law. This new law poses a considerable challenge to secure adequate accessible storage facilities for every court in Ohio. Offsite storage is a necessity that will cause costs for space rental and retrieval services to increase.

MONEY DISTRIBUTION

The manner of disbursement of court money as established by statute is followed by this court. Fines and costs were distributed to the City of East Cleveland as well as the miscellaneous income from the Computer Fund, Probation Fees, and Special Projects Fund; fines and fees were distributed to the State of Ohio and Cuyahoga County. Money from civil garnishment or judgment payments was paid to the appropriate judgment creditors.

Moneys were distributed to the City of East Cleveland as follows:

Bail Bond Forfeitures	\$ 33,048.20
Cell Phone Confiscation	\$ 243.00
Civil	\$ 122,857.34
Computer Fund	\$ 59,399.70
Criminal	\$ 683,982.73
East Cleveland Law Enforcement	\$ 127.00
East Cleveland OMVI	\$ 4,198.00
Expungments	\$ 75.00
Indigent Drivers Alcohol Treatment	\$ 5,897.16
Indigent Drivers Fund	\$ 428.00
Indigent Drivers Interlock & Alcohol Monitoring	\$ 2,925.52
Probation Fund	\$ 43,412.32
Special Projects Fund	\$ 102,833.00
Unclaimed Funds	\$ 348.20
Weddings	<u>\$ 90.00</u>
	\$ 1,059,865.17

Revenue was distributed to the State of Ohio and the County of Cuyahoga in accordance with law. The sum of \$251,097.92 for fines and state fees were sent to the state to increase Ohio's general fund and to pay for various state programs. Fines were generated from criminal, traffic and seat belt offenses charged under the Ohio Revised Code. This court is mandated to collect and distribute to Ohio various fees which support the state's Victims of Crime and Crime Stoppers programs. An additional sum of \$25,761.00 was collected as required on civil and small claims case filings for the Ohio's Legal Aid program. Unfortunately, East Cleveland Municipal Court receives no benefit from this distribution because Legal Aid does not provide attorneys for defendants charged in Cuyahoga County's suburban municipal courts. The sum of \$31,215.90 was sent to Cuyahoga County for fines and mandatory fees collected from criminal/traffic cases to support the Cuyahoga Regional Information System (CRIS now REDSS), Crime Stoppers, Criminal/Violations Bureau and the County Law Library.

2013 COURT PERSONNEL

Romance Cox Executive Assistant

Ms Cox joined the East Cleveland Municipal Court on January 1, 2012 as Executive Assistant to Judge Dawson. Prior to coming to the court, she was employed with Titan Insurance as a Customer Service Manager with duties of customer service, compliance and satisfaction.

DeAngelo Little Magistrate

Mr. Little joined the East Cleveland Municipal Court on January 1, 2013 as Magistrate. He has over 8 years of experience in the legal field as a trial and civil attorney.

Maurise Sanders Chief Personal Bailiff

Mr. Sanders joined the East Cleveland Municipal Court on January 1, 2013 as Chief Personal Bailiff to Judge Dawson. Prior to coming to the Court Sanders owned and operated Sanders Home Improvement.

Bailiff Sanders is the head of the East Cleveland Community Service Initiative. He is responsible for implementation and execution of all community service efforts including the winter snow removal program.

Wayne L. Glenn Chief Deputy Bailiff

Mr. Glenn was hired by East Cleveland Municipal Court on March 25, 1985 as a Deputy Bailiff. He has worked as a field bailiff delivering summons, subpoenas, executing on levy sales and eviction move-outs, a security bailiff screening individuals entering the courtroom and securing same, training new bailiffs as well as working as the courtroom bailiff calling cases on the docket.

As of January 2006, his new position was Chief Deputy Bailiff. His primary duties include working in the courtroom calling cases on the docket and recording same, assisting and helping private attorneys, recording trials in the court trial book. When he is not in court, he assists other bailiffs and performs office duties.

William Plummer Deputy Bailiff

Mr. Plummer was hired as a Deputy Bailiff for the East Cleveland Municipal Court in 2005. He serves subpoenas, supervises move outs, transports inmates and provides security for

the courtroom and staff and is certified to carry a firearm by the State of Ohio. His employment background began in security and law enforcement with positions as security guard, correction officer, auxiliary police and traffic controller.

**Steven Linton
Deputy Bailiff**

Mr. Linton was hired by East Cleveland Municipal Court as Chief/Personal Bailiff on January 2006. Prior to that time, Mr. Linton was a Supervisor of the Scanning Department of the Cuyahoga County Recorder's Office. The Scanning Department was responsible for providing digital images of thousands of documents recorded with the county.

Mr. Linton's duties as Chief/Personal Bailiff is to supervise the bailiff department, train and evaluate staff, maintain the security in courtroom and surrounding areas, to oversee prisoners, service of process, case docket and etc., as well as insuring the personal safety of Judge Walker. Mr. Linton completed the Bailiff Training at the Ohio Peace Officer Training Academy in July 2006 receiving his certificate to carry a firearm.

**Wendy J. Howard
Clerk of Courts / Court Administrator**

Ms. Howard joined the East Cleveland Municipal Court on January 1, 2012 as Clerk of Courts. She previously worked in banking and has brought her leadership and organizational skills to the Court. She was promoted to Court Administrator as a result of her exceptional leadership.

**Juanita Loper
Deputy Clerk**

Ms. Loper was hired in 2012 as a Deputy Clerk. Prior to joining the court, she graduated from Lakeland Community College. Her duties include the processing of civil and criminal cases.

**Mary Henderson
Deputy Clerk**

Ms. Henderson joined the East Cleveland Municipal Court on January 1, 2006 as Executive Assistant to Judge Walker. Prior to coming to the court, she was employed with the Cuyahoga County Prosecutor's Office where she was a Legal Secretary in the Child Support Enforcement Unit for 5 ½ years and a Clerk in the Tax Foreclosure Unit for 2 ½ years. Other previous work experience includes legal secretary for a debt collection law firm and a receptionist for a toy manufacturing company.

**Orlando Chappell
Deputy Clerk**

Mr. Chappell joined the East Cleveland Court in 2012. He has been exceptional as a filing clerk, bringing organization and structure to the filing system.

Samarra Johnson
Deputy Clerk, Criminal Division

Ms. Johnson worked on contract in March, 2008 and was hired as a full-time employee by the East Cleveland Municipal Court in May 2008. Prior to becoming a court employee she interned with the court while pursuing her Associate Degree of Applied Science in Criminal Justice. Her duties include the processing of criminal cases, traffic violations, warrants, forfeitures, warrant blocks and preparation of the court docket. She is currently attending college to obtain a Bachelors Degree in Criminal Justice.

Claude Mitchell
System Administrator

Mr. Mitchell was hired by the East Cleveland Municipal Court in May, 1997. He received his Associates Degree Microcomputer systems and application in June, 1998. He is responsible for the court's computers and networking systems, as well as training the court staff and has implemented many technology based innovations to the court computer system. He represents the court on two Supreme Court technology committees. In cases of emergency, he functions as a Deputy Bailiff responsible for the security of the courtroom.

Frechic Austin
Probation Officer

Ms. Austin was hired by East Cleveland Municipal Court as a Probation Officer in 2012.

Damon Lyons
Probation Officer

Mr. Lyons was hired by East Cleveland Municipal Court as a Probation Officer in 2012.

Patricia Ivery
Chief Probation Officer

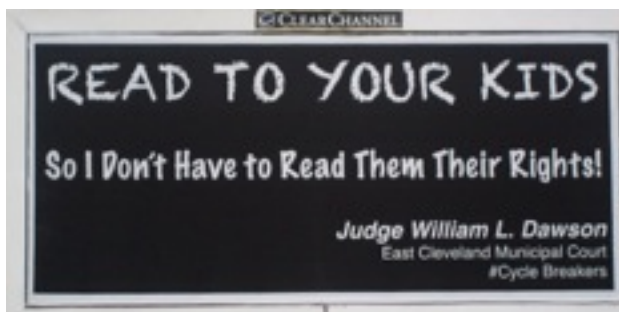
Ms. Ivery is a product of the Cleveland Public School System; she received her BA from Baldwin Wallace College. In 2012, Ms. Ivery was appointed chief probation officer. She oversees the daily operations of the Probation Department. She successfully

completed the Community Crisis Intervention Team Training Program, and will complete the Ohio Risk Assessment System certification program in June 2013.

Prior to her employment as Chief Probation Officer, she served as East Cleveland Court Administrator, Clerk of Court, Special Projects Coordinator and Drug Court Coordinator. She was the Judge's alternate for the Cuyahoga County Criminal Justice Services. She was appointed to the Supreme Court of Ohio Network Security Technology Committee by Chief Justice Thomas Moyer. She received her certification in Case Flow Management from the National Association of Court Management. Served as Secretary for the State of Ohio Fiscal Commission; served on the education committee for the National and Ohio Association of Court Management; and located funds for court personnel to receive Drug Court and HIPPA training initiated by the U.S. Bureau of Justice Affairs, as well as, other training.

**Gloria Dye
Secretary**

Ms. Dye joined the East Cleveland Municipal Court June 21, 1982 as a Deputy Clerk and assistant to the bookkeeper. She rejoined the Court in 2012 as secretary in the probation department. Ms Dye is also trained in Drug Court operations.



2013 CHIEF PROBATION OFFICER

PATRICIA IVERY

2013 PROBATION DEPARTMENT ANNUAL REPORT

The East Cleveland Municipal Court Probation Department maintains its commitment to the safety of the East Cleveland community; to carry out the orders of the Court; and the supervision of defendants assigned by the Court.

In 2013 there were personnel changes in the Probation Department. From January 2013 to June 2013 the Probation Department consisted of one to two full-time Probation Officers and one part-time secretary. In June 2013 two full-time Probation Officers were hired; the department now has three full-time Probation Officers and one part-time secretary.

In 2013, one hundred ninety-three (193) new cases were assigned to the Probation Department. In 2013 the department supervised approximately three hundred probationers this included cases assigned in 2013, prior to 2013, as well as, reactivated cases.

The Probation Department is responsible for two (2) primary functions in the court system: presentence probation investigations and probation supervision/case management.

Presentence Probation Investigations

A presentence investigation (PSI) is conducted pursuant to a Court order after the defendant has been found guilty by a plea of guilt or a finding of guilt. The defendant is interviewed by a Probation Officer, reviews criminal history, and in some cases interviews the victim for a victim impact statement. In 2013 the Court ordered over twenty (20) PSI's.

The investigation included the defendant's personal history, his or her version of the incident, an Ohio Offender Risk Assessment (for court use only), the police report, a criminal record check, and recommendation for disposition. The PSI may also include collateral interviews with all appropriate parties, the defendant's family members, the arresting police officer, and the victim.

Probation Supervision

Probationers are required to comply with a variety of conditions imposed by the Court in order to maintain their freedom in the community and avoid imposition of the original jail sentence. Terms of probation frequently contain a strong rehabilitation component to address the problems which initially brought the defendant to the Court's attention.

Probation monitors Court imposed rehabilitation that may include such elements as mandatory treatment for alcohol/drug dependence, abstinence from alcohol and all mood altering substances. Probation monitors attendance at self-help group meetings such as Alcoholics Anonymous, personal counseling, mandatory participation in Domestic Violence programs, GED/diploma classes, parenting classes, driving intervention programs, job placement centers, and community service.

Probationers who appear in the East Cleveland Municipal Court and are later referred to the Probation Department often suffer from a variety of personal problems including alcoholism, drug addiction, marital and family problems, sexual maladjustment, financial, psychiatric, and medical problems. The Department works diligently utilizing a variety of Court and community resources to offer defendants assistance in the areas where most needed. Consequently, when the probation term expires, its goal is that the defendant can successfully return to the community without supervision as a law-abiding, productive citizen. Some of the Court and community resources are: Finish First, Diversion Program, Domestic/Family Violence Program, Emotional Intelligence Program, Lemons to Lemonade Batterer's Intervention Program, Veteran Administration, the City Mission, the Salvation Army, the Greater Cleveland Drug Court, YWCA, Recovery Resources, Free Clinic, Murtis Taylor, J. Glenn Smith, Interchange, Key Decisions/Positive Choices, Council for Economic Opportunities in Greater Cleveland, Project Learn/Get on Track East Cleveland Public Library, Shaw High School, Superior Elementary School, Bridgescape (Magic Johnson), Life Skills, Seeds of Literacy, and Court Community Service. As available jail space declines, the Department also coordinates electronic monitored house arrest as an alternative jail sentence in appropriate cases.

Case Management

A significant amount of time in the Probation Department is devoted to case management as well as preparation for probation violation hearings. Over two hundred (200) probationers were required to appear in Court in 2013 to answer to the charge of probation violation. After scheduling a hearing, it is the Probation Officer's duty to inform the defendant of the nature and consequences of the charges pending and to prepare testimony for the Court regarding the details for the violation.

When confronted with strong evidence of violation, the defendant will frequently acknowledge his or her lack of compliance. The Court then has several options to remedy the violation that range from the imposition of the original jail sentence to a mandate that addition or more stringent conditions of probation be imposed that, if met, will demonstrate that continued probation supervision is warranted for the benefit of the probationer and the community at large.

Community Service Work Program

In 2013, probationers worked two thousand three hundred fifty-five (2,355.37) hours while serving on the Community Service Program. They worked in East Cleveland City Hall, Martin Luther King Civic Center and East Cleveland Service Department, various churches, food banks and community centers throughout Cuyahoga County. The dollar value of these hours worked equals sixteen thousand four hundred eighty-three dollars and sixty-nine cents (\$16,483.69).

2013 Goals

1. To further improve case management procedures by receiving formal training as it relates to the Court's computer system.

This Goal was accomplished—all members of probation received formal training on the Court system.

2. The department will reach out to the Mental Health Court Liaison Project. Being a part of this project will benefit probationers with mental health issues.

This Goal was not accomplished—however, liaisons with other mental health facilities were established.

3. To attempt to acquire training and program grants

This goal is an ongoing process which will continue in 2014.

4. Hire a full-time secretary.

This goal was not accomplished, but is ongoing.

2014 Goals

5. To continue to improve case management.
6. To establish the Review Board—for more consistent sanctions and rewards for probationers.
7. To establish partnerships with additional drug and alcohol and mental health programs, that will accept non-insured probationers for treatment.
8. To establish a Probation Department library for probationers.
9. To equip Probation Officers with the best training available.
10. To continue to locate funds for training and programs.
11. To hire a full-time secretary.

Respectfully submitted,

East Cleveland Probation Department

Patricia M. Ivery, Chief Probation Officer

Damon Lyons, Probation Officer

Frechic Austin, Probation Officer

Gloria J. Dye, Secretary

2013 CHIEF BAILIFFS

**WAYNE GLENN
MAURISE SANDERS**

2013 BAILIFF'S DEPARTMENT YEAR END 2013

Subpoenas	159
Gas Mileage	2,515
Summons	580
Writ of Restitution	551
Move-Outs	157

We also have a community service program that operates weekly to help clean the City of East Cleveland.

Additionally, Bailiff Sanders has helped create and operates the following Court programs:

- 1. Driving Intervention Program:** Designed to help offenders obtain their driver licenses
- 2. Adopt-a-Block:** A community wide monthly cleanup effort that combines volunteers with community service workers.
- 3. Senior Snow Removal:** A program that services East Cleveland Seniors who are unable to shovel their own snow. Bailiff Sanders, Judge Dawson and volunteers go to homes and personally shovels the snow.

COURT STATISTICS

**EAST CLEVELAND MUNICIPAL COURT
CRIMINAL BRANCH
RECEIPTS AND DISBURSEMENTS
2013**

RECEIPTS

Criminal Fines and Costs	\$	706,136.69
Bail Bond Forfeitures	\$	33,048.20
Bond Surcharge - HB562	\$	18,517.82
Capital Recovery Systems	\$	3,493.00
Cell Phone Confiscation	\$	243.00
Child Safety Restraint	\$	2,244.60
Computer Funds	\$	45,196.00
Cuyahoga County Auditor	\$	6,686.40
Cuyahoga County Treasurer	\$	16,772.10
East Cleveland Law Enforcement	\$	127.00
East Cleveland OMVI	\$	4,198.00
Department of Public Safety-Drug Law Enforcement	\$	14,301.19
Expungments	\$	300.00
Felony Fee Reimbursment	\$	317.00
Indigent Defense Support Fund ***	\$	117,465.60
Indigent Drivers Alcohol Treatment	\$	5,897.16
Indigent Driver Funds	\$	428.00
Indigent Drivers Interlock & Alcohol Monitoring	\$	2,925.52
Indigence Application Fee	\$	7,757.40
Justice Services Program Fund	\$	454.96
Probation Fees/Community Assessments	\$	43,412.32
Seat Belt Fines	\$	21,447.56
Special Projects Fund	\$	79,823.40
Unclaimed Funds	\$	348.20
Victims of Crime	\$	46,623.80
	\$	1,178,164.92

**CIVIL BRANCH
RECEIPTS AND DISBURSEMENTS
2013**

RECEIPTS

Civil Costs	\$ 122,857.34
Garnishment Payments	\$ 137,695.08
Rent Escrow	\$ 6,451.51
Legal Aid Society	\$ 25,761.00
Computer Funds	\$ 14,203.70
Special Projects Fund	\$ 23,009.60
Unclaimed Funds	\$ -
Weddings	\$ 90.00
Total Receipts	<u><u>\$ 330,068.23</u></u>

DISBURSEMENTS

Costs to City	\$ 122,857.34
Bank Service Charge	\$ 3,165.14
Judgment Creditors	\$ 134,925.49
Rent Escrow Payments	\$ 6,451.51
Legal Aid Less 1%	\$ 25,503.39
Computer Fund	\$ 14,203.70
Special Projects Fund	\$ 23,009.60
Refunds	\$ 7,464.88
Total Disbursements	<u><u>\$ 337,581.05</u></u>
Escrow Checking Account Cash on Hand 12/31/2013	<u><u>\$ (7,512.82)</u></u>
	<u><u>\$ 330,068.23</u></u>

**EAST CLEVELAND MUNICIPAL COURT
CRIMINAL BRANCH
RECEIPTS AND DISBURSEMENTS
TWO YEAR COMPARISON**

<u>RECEIPTS</u>	2013	2012	Variance
Criminal Fines & Costs - City Ordinance	\$ 706,136.69	\$ 678,588.75	\$ 27,547.94
Bail Bond Forfeiture	\$ 33,048.20	\$ 250,731.00	\$ (217,682.80)
Bond Surcharge - HB562	\$ 18,517.82	\$ 15,356.29	\$ 3,161.53
Reparations Rotary Fund - General Revenue *****			\$ -
Capital Recovery Collection Fees	\$ 3,493.00	\$ 21,887.97	\$ (18,394.97)
Cell Phone Confiscate	\$ 243.00	\$ 340.00	\$ (97.00)
Child Restraint- State Ordinance	\$ 2,244.60	\$ 2,340.80	\$ (96.20)
Computer Fund	\$ 45,196.00	\$ 68,139.35	\$ (22,943.35)
Cuyahoga County Auditor	\$ 6,686.40	\$ 20,813.00	\$ (14,126.60)
Cuyahoga County Treasurer	\$ 16,772.10	\$ 18,941.49	\$ (2,169.39)
East Cleveland Law Enforcement	\$ 127.00	\$ 125.00	\$ 2.00
East Cleveland OMVI	\$ 4,198.00	\$ 2,117.00	\$ 2,081.00
Department of Public Safety-Drug Law Enforcement	\$ 14,301.19	\$ 17,140.27	\$ (2,839.08)
Expungments	\$ 300.00	\$ 525.00	\$ (225.00)
Felony Fees Reimbursement	\$ 317.00	\$ 324.71	\$ (7.71)
Indigent Driver Alcohol Treatment	\$ 5,897.16	\$ 7,588.00	\$ (1,690.84)
Indigent Driver Fund	\$ 428.00	\$ 1,173.00	\$ (745.00)
IDIAM	\$ 2,925.52	\$ 721.11	\$ 2,204.41
Indigent Defense Support Fund- HB562	\$ 117,465.60	\$ 138,533.00	\$ (21,067.40)
Indigence Application Fee	\$ 7,757.40	\$ 8,925.25	\$ (1,167.85)
Justice Service Program Fund	\$ 454.96	\$ 543.40	\$ (88.44)
Probation Fees/Community Assessments	\$ 43,412.32	\$ 7,553.52	\$ 35,858.80
Seat Belt Law- State Ordinance	\$ 21,447.56	\$ 24,331.67	\$ (2,884.11)
Special Projects Fund	\$ 79,823.40		
Unclaimed Funds	\$ 348.20	\$ 491.00	\$ (142.80)
Victims of Crimes	\$ 46,623.80	\$ 53,031.00	\$ (6,407.20)
			\$ -
	\$ 1,178,164.92	\$ 1,340,261.58	\$ (162,096.66)
*****Now Included In Indigent Support Fund HB562			

**EAST CLEVELAND MUNICIPAL COURT
CIVIL BRANCH
RECEIPTS AND DISBURSEMENTS
2013
TWO YEAR COMPARISON**

<u>RECEIPTS</u>	2013	2012	Variance
Civil Costs	\$ 122,857.34	\$ 115,519.14	\$ 7,338.20
Escrow Garnishment Payments	\$ 137,695.08	\$ 140,296.48	\$ (2,601.40)
Legal Aid Society	\$ 25,761.00	\$ 26,913.00	\$ (1,152.00)
Land Lord Tenant	\$ 6,451.51	\$ 9,210.00	\$ (2,758.49)
Computer Funds	\$ 14,203.70	\$ 8,602.00	\$ 5,601.70
Special Projects Fund	\$ 23,009.60		
Weddings	\$ 90.00	\$ 300.00	\$ (210.00)
Unclaimed Funds	\$ -	\$ -	\$ -
	\$ 330,068.23	\$ 300,840.62	\$ 29,227.61
 <u>DISBURSMENTS</u>			
Costs to City	\$ 122,857.34	\$ 115,519.14	\$ 7,338.20
Judgment Creditors	\$ 134,925.49	\$ 137,411.98	\$ (2,486.49)
Legal Aid Less 1%	\$ 25,503.39	\$ 26,643.87	\$ (1,140.48)
LandLord Tenant	\$ 6,451.51	\$ 9,210.00	\$ (2,758.49)
Computer Fund	\$ 14,203.70	\$ 8,602.00	\$ 5,601.70
Special Projects Fund	\$ 23,009.60		
Bank Service Charge	\$ 3,165.14	\$ 2,959.58	\$ 205.56
Refunds	\$ 7,464.88	\$ 10,103.14	\$ (2,638.26)
	\$ 337,581.05	\$ 310,449.71	\$ 27,131.34
			\$ -
			\$ -
Escrow Checking Account Cash on Hand 12/31/13	\$ (7,512.82)	\$ (9,609.09)	\$ (17,121.91)
			\$ -
	\$ 330,068.23	\$ 300,840.62	\$ 29,227.61